

**UPPER PROVIDENCE TOWNSHIP  
DELAWARE COUNTY, PA  
RESOLUTION NO. 2025-26**

**BE IT RESOLVED** by the Council of Upper Providence Township, Delaware County, Pennsylvania, that

**WHEREAS**, by virtue of Resolution No. 2015-14, adopted September 10, 2015, Upper Providence declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009, and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of Upper Providence Township, Delaware County, Pennsylvania, in accordance with the above cited Municipal Records Manual hereby authorizes the disposition of the following records:

Right-To-Know/Open Records Request for all years prior to 2024.

The following records for the year 2015:

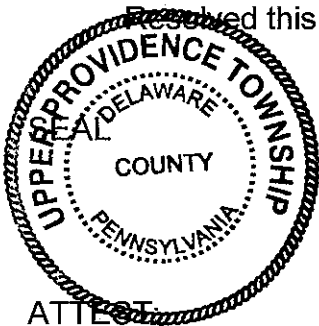
Cancelled Checks	Vouchers/Account Payable
Bank Statements	Time Sheets
Check Registers	Receipts/Accounts Receivable
Cash Receipts & Disbursement Journals	Quarterly Payroll Reports
Apartment Registrations	Contractor Registrations
Permit Logs	

**NOW, THEREFORE, BE IT RESOLVED** that the Council of Upper Providence Township, Delaware County, Pennsylvania, in accordance with the above cited Municipal Records Manual hereby authorizes the disposition of the following records from Barsz, Gowie Amon & Fultz, the Township Tax Collector:

2014	February - December	Batch collection records, receipts, reports, correspondence	2 boxes
2015	February - May	Batch collection records, receipts, reports, correspondence	2 boxes
2016	February - December	Batch collection records, receipts, reports, correspondence	2 boxes
2017	February - December	Batch collection records, receipts, reports, correspondence	2 boxes

2018	February - December	Batch collection records, receipts, reports, correspondence	2 boxes
2019	March	Batch collection records, receipts, reports, correspondence	1 box
2020	February - May	Batch collection records, receipts, reports, correspondence	1 box
2021	February - June	Batch collection records, receipts, reports, correspondence	1 box
2022	February - December	Batch collection records, receipts, reports, correspondence	3 boxes
2023	February - December	Batch collection records, receipts, reports, correspondence	3 boxes
2024	February - December	Batch collection records, receipts, reports, correspondence	3 boxes

Resolved this 9<sup>th</sup> day of September, 2025.



ATTEST

*By [Signature]*  
 Barry Luber  
 Township Manager

Upper Providence Township

By:

*[Signature]*  
 Marsha Peterson, Chairperson