



Upper Providence Township

935 N. Providence Rd., Media, PA 19063
Phone (610) 565-4944, Fax (610) 565-8924

ANNUAL RENTAL LICENSE AND INSPECTION APPLICATION

Rental Property Address: _____

Building: _____ Apartment # _____

Type of Application:

☐ License ☐ License Renewal ☐ Update Tenant

Type of Dwelling:

☐ SFD ☐ Multi-Unit ☐ Duplex ☐ Other _____

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

Phone: _____ Email: _____

TENANT INFORMATION

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

PAYMENT IS DUE WITH THE APPLICATION

Signature of Applicant

Date

FOR TOWNSHIP USE ONLY

Approved By: _____ Date: _____

Fee Paid \$ _____ Check # _____ Cash ☐

Rental License# _____ Date Issued _____ Expiration Date _____

The following are included, but not limited to, inspection:

EXTERIOR

1. House/Apartment #'s min. 4" and visible from street
2. Curbing, sidewalks & apron in good condition
3. Are exterior property areas properly maintained?
4. Are downspouts connected to sanitary sewer?
5. Are handrails on steps with 4 or more risers?
6. Are guardrails at landings, porches, decks, or balconies 30" or more above grade?

COMMON AREA

1. Are smoke detectors on each level of common areas?
2. Are handrails on common stairways?
3. Are hot water heater pressure relief valves properly extended?
4. Are sump pumps properly piped to exterior?

INTERIOR

1. Are interior of unit properly maintained?
2. GFCI receptacles in kitchen/bath areas
3. Are properly charged fire extinguisher in kitchen?
4. Are bathrooms properly ventilated?
5. Is there a functioning smoke detector?
6. Are smoke detectors in each bedroom?

GENERAL

Are there sanitary problems which need to be corrected?