

RESOLUTION 2021-20
Disposition of Township Records

**UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY, PA
RESOLUTION NO. 2021-20**

BE IT RESOLVED by the Council of Upper Providence Township, Delaware County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 2015-14, adopted September 10, 2015, Upper Providence declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Council of Upper Providence Township, Delaware County, Pennsylvania, in accordance with the above cited Municipal Records Manual hereby authorizes the disposition of the following records:

Right-To-Know/Open Records Request for all years prior to 2020.

The following records for the year 2011:

Cancelled Checks	Vouchers/Account Payable
Bank Statements	Time Sheets
Check Registers	Receipts/Accounts Receivable
Cash Receipts & Disbursement Journals	Quarterly Payroll Reports
Apartment Registrations	Contractor Registrations
Permit Logs	

Resolved this 9th day of September, 2021.

SEAL

Upper Providence Township

By:



Beth Glassman
Chairperson

ATTEST:



Gregory C. Lebold
Township Manager

EGGER AKAB 3/4
VICE CHAIR