

## **PARKS & RECREATION BOARD MEETING MINUTES**

### **UPPER PROVIDENCE TOWNSHIP**

### **PARKS & RECREATION BOARD**

**Thursday, October 5, 2023**

**7:30 PM**

**Members Present:** Ryan McQuade, Sylvie MacKenzie, Adam Lusk, George Plotts, Kate Stairs, and Assistant Township Manager Mareile Watson.

**Call to Order** - Ryan McQuade – 7:32 pm

### **Announcements** –

- Welcome to the Board Kate Stairs, from the 2<sup>nd</sup> District. This was her first meeting.
- Mareile advised that to be more transparent, the Township Council wants all public township meetings to be recorded, including the Rec Board meetings. The recordings can be found on the website in the Agenda Center along with meeting agendas and minutes.

**Public Forum-** N/A

**Prior Meeting Minutes** – Motion by Adam to approve prior Meeting minutes.  
Motion approved 4-0 (*Kate Stairs was not present at the last meeting*).

### **Ongoing Business** –

- **October Trunk or Treat** – It has been decided that the Trunk or Treat festival should be tabled until next year. There was not enough time to organize the event and get enough businesses to volunteer.
- **Update on UPT Rec Board Open Seat** – Mareile has advised that there have not been any applicants for the open seat for Mike Gress' (5<sup>th</sup>) district. Mareile will continue to search for volunteers.
- **Feedback from the 2024 Budget Proposal to Township Council** – Ryan advised that the Budget Proposal seemed to go well. Both the Township Council and the residents that attended the meeting were very receptive to the proposal. Township residents were especially excited to hear about the senior and family trips. Mareile will advise when she hears back from the Township council.
- **Rec Board has been looking for ways to facilitate park maintenance recommendations** – Discussion needs to be tabled until the Rec Board can have a conversation with Don who can offer any updates on parks' maintenance.
- **Update to the Recreation Board's web pages** – Sylvie would like to have the web pages revamped and updated. Mareile will look into updating the site and where we can go. We currently have a paid service for web design, Mareile will look into what options there are for updating the site. Details to follow.

**New Business/Public Comment –**

- **Valley View Rd. Block Party Application –** Motion to approve by Adam. Approved 5-0.
- **Berry Lane Block Party Application -** Motion to approve by Sylvie. Approved 5-0.
- **Hershey Park Trip –** Sylvie has done a great job organizing the Hershey Holiday trip. Motion to approve by George, approved 5-0.
- **Open house for Ray Roche Park on 10/18.** The Open House will start at 4:30 p.m. There will be pumpkin painting, a rendering of the new park updates, and games for the kids. Adam asked if the survey for the rendering had gone out to the community. Mareile advised that the survey went out and the township has received responses.
- **Giddy-Up Race set for 10/28.**

Motion to adjourn the meeting at 8:07 p.m., Motioned approved 5-0. The next scheduled meeting will be on Thursday, November 2, at 7:30 pm. Meeting minutes recorded by Ryan McQuade.