

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
BUSINESS MEETING
August 12, 2021

The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Thursday, August 12, 2021, at the Upper Providence Township Building. Chairperson Beth Glassman called the business meeting to order at 7:30 PM.

An executive session was held prior to the meeting.

Roll Call

Present: Ms. Beth Glassman, Chairperson, Mr. Kevin Else, Ms. Kathy Heupler and Mr. Ray Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Mr. Carl Ewald, Township Solicitor, Mr. J.P. Kelly, Township Engineer and Ms. Kim McCloskey, Adm. Assistant.

Not Present: Mr. Elgin Akarsoy, Vice Chair

Awards, Presentations and Announcements

Michael Byrne, Chairperson of the Upper Providence Township Sewer Authority updated Council on the urgent need for funding assistance to reconstruct the existing Bortondale Pump Station. Mr. Byrne asked Council to consider assisting with the recent American Recovery funds that the Township has received in the amount of \$650,00.00. Council had several questions for Mr. Byrne, which he replied to with the assistance of the Township Engineer. Mr. Kelly informed Council of the percentage of Middletown usage of the Pump Station and that he is currently in negotiations with the Middletown Sewer Authority Manager and Solicitor.

Public Forum

June Morris, 47 Shady Hill Road – Questioned the Finance Director vs. Controller job descriptions; exempt vs. union; and the need for the Ordinance.

Approval of Minutes

Mr. Else made a motion, seconded by Mr. Wilson, to approve the July 8, 2021, Regular Council Meeting minutes.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Municipal Boards, Authorities, Commissions and Committees

There is one vacancy on the Recreation Board and one expired position on the Sewer Authority in the 3rd District.

Zoning, Subdivision and Land Development

None

Unfinished Business

None

New Business

Voucher List for July 2021

Mr. Else made a motion, seconded by Mr. Wilson, to approve the voucher list for July 2021 in the amount of \$542,270.04.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Ordinance 534 – Finance Director – 1st Reading

There was discussion on the reasons why this Ordinance was needed. The Solicitor responded that it creates more clarity and structure for the Department. The Department does not have to be created. There is a mistake - this Ordinance is for the creation of the Finance Department not the Finance Director Position. The resolution appointing a Finance Director was completed at a previous meeting.

Mr. Else made a motion, to approve the first reading of Ordinance 534 establishing the Finance Department. There was no second. No action taken.

Resolution 2021-19 – Keystone Communities Grant Application

Discussion: This is for IT upgrades for the Council room. It is a \$50,000.00 grant. It may be a matching grant.

Mr. Else made a motion, seconded by Mr. Wilson, to approve Resolution 2021-19 – application to DCED for the Keystone Communities Grant Application.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Permit Fee Waiver – Rose Tree Fire Co.

Mr. Else made a motion, seconded by Ms. Heupler, to approve the waiving of permit fees for the roofing replacement of 1305 N. Providence Road, a property owned by the Rose Tree Fire Company.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Salt Bid Contract 2021-2022

Mr. Else made a motion, seconded by Ms. Heupler, to approve awarding the 2021-2022 Salt Contract to Eastern Salt Company, Inc., in the amount of \$63.60/ton delivered.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Advertise the 2021-2022 Snow Removal Contract

Mr. Else made a motion, seconded by Mr. Wilson, to authorize the Township Manager to prepare bid documents and to advertise for the 2021-2022 Snow Removal Contract.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Police Vehicle Purchase

Discussion: Ms. Glassman advised that one police vehicle was in an accident and we are not sure whether or not it is totaled. She proposed approving the purchase of one vehicle and wait to see if the car has been totaled and then make a decision on a second one. Mr. Wilson advised that the two cars they want to replace are unsafe for the officers due to overwhelming fumes in the vehicles.

Mr. Else made a motion, seconded by Mr. Wilson, to approve the purchase of two (2) 2021 Dodge Charger police intercept vehicles in the amount of \$29,475.00/each for a total of \$58,950.00.

Mr. Else	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Ms. Glassman	Yes

Motion approved 4-0

Council's Administrative Reports

The solicitor discussed the Act 50 5G Regulations. It requires all municipalities to permit small cell 5G within the public right of way. It gives some liability protection and allows for some fees to be charged. There are some exceptions to it. The Solicitor will draft an Ordinance regarding same. Neighborhoods without current poles with underground wiring was discussed.

An Ordinance for Act 50 5G Regulations was announced.

Engineers Report

Manager's Report

None

Adjournment

There being no further business, Ms. Glassman made a motion to adjourn the meeting. The motion was approved by unanimous voice vote and the meeting was adjourned at 8:29 PM.

Gregory C. Lebold
Township Secretary

Beth Glassman
Council Chairperson