

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JULY 12, 2023**

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, July 12, 2023. It was called to order at 7:32 p.m. by Chairman, Matthew B. Hayes.

Those present: Mr. Ernest Angelos, Solicitor
Mr. Matthew Burns, Project Engineer (representing Mr. J. P. Kelly)
Mr. David Daniel
Mr. Vincent DelVacchio
Mrs. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. Kevin M. Matson, Operations Manager
Mr. Brian O'Neill, Jr.
Mr. Brad Pappal
Mr. Edwin Reardon
Mrs. Kelly Verna, Office Manager in training

Those not present: Mr. J. P. Kelly, Engineer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

MINUTES

MOTION: Mr. David Daniel moved to approve the minutes of the meeting of May 10, 2023 as presented. Seconded by Mr. Vincent DelVacchio. Motion carried with two abstentions. (MOTION 23-07-26)

MOTION: Mr. Edwin Reardon moved to approve the minutes of the meeting of June 14, 2023 as presented. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously. (MOTION 23-07-27)

INCOME AND EXPENSES

MOTION: Mr. David Daniel moved to approve the voucher list of July 12, 2023 as presented. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously. (MOTION 23-07-28)

Mrs. Hall noted that everything is included in the budget and made reference to Item No. 22, interest paid on the DVRFA revenue bonds. In response to a question by Mr. O'Neill, Mrs. Hall noted that all commercial accounts in Upper Providence are billed based on water consumption. There was a discussion about including the payment of Request

Number 3 from Blooming Glen Contractors, Inc. for work at the Bortondale pump station on the voucher list for this month rather than having them wait for next month’s voucher list to be paid. (This payment was included as a motion under ‘Motions and Resolutions’.)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER’S REPORT

The following is a summary of grinder pump repair costs for 2023.

	<u>Calls</u>	<u>Total Cost</u>
2023	78	\$33,594.09 Costs of pumps/cores - \$155,446.46 (53 cores)

There are 1,675 E-One grinder pumps in our system. Maintenance costs are substantially lower and well within budgeted amounts.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Clear – no facilities	455	913	703	212
Field Marked	520	1125	1211	430
Other	<u>94</u>	<u>169</u>	<u>98</u>	<u>60</u>
Total for Year	1069	2207	2012	695
Response Rate	100%	99.95%	100%	100%

<u>Ticket Responses</u>	<u>Quantity</u>	<u>% of Total Responded</u>	<u>% of Total Delivered</u>
Clear. No facilities or facilities not involved based on ticket information.	27	24.55	23.08
Field marked.	67	60.91	57.26
Insufficient information. Do not dig.	15	13.64	12.82
Attended meeting; reached agreement.	1	0.91	0.85
Did not respond through PA One call.	7	N/A	5.98

Total tickets delivered: 117 Total responses received: 110 Response rate: 94.02%

The series of heavy storms have impacted the regional pump stations causing some additional service calls from KBX, who have been quick to respond to down stations due to power outages and heavy flows.

REPORTS OF COMMITTEES

None. No committees met.

REPORTS OF CONSULTANTS

MR. J. P. KELLY, ENGINEER

The contractor for the Bortondale pump station continues to work on-site. Mr. Kelly expects the installation work to begin within two weeks. His office has made a recommendation for payment No. 3 (\$49,800.31 or 90%) to the general contractor, Blooming Glen Contractors, Inc.

Routine support and data collection continues with regard to One Call mark outs.

With regard to sewer mapping, data is being collected on newly-installed pumps, when applicable, to be added to the web map.

The sewer cleaning project is complete. The contractor, Mobile Dredging/Video Pipe, has submitted the invoice and televising footage deliverables, which are currently being reviewed by Mr. Kelly's office. He will update the GIS web map with any notable updates.

MR. ERNEST ANGELOS, SOLICITOR

Mr. Angelos spoke with the Middletown Township Sewer Authority solicitor with regard to working up a new agreement (prior agreement was in 1997) with input from the board.

He noted a mistake on the resolution that the board adopted where the words 'application fee' should be changed to 'connection fee'.

MOTIONS AND RESOLUTIONS

MOTION: Mr. David Daniel moved to accept the engagement letter from Leitzell & Economidis, PC for audit services to the Upper Providence Township Sewer Authority for the year ended December 31, 2022 at a price of \$8,250. Seconded by Mr. Vincent DeVacchio. Motion carried unanimously. (MOTION 23-07-29)

MOTION: Mr. Edwin Reardon moved to pay Blooming Glen Contractors for Request Number 3 in the net sum of \$49,800.31. Seconded by Mr. David Daniel. Motion carried unanimously. (MOTION 23-07-30)

MISCELLANEOUS

Mrs. Verna led a discussion about honoring Mrs. Hall for her 41 years of service by having a retirement dinner for her at DiFabio's Restaurant on July 28. The board members agreed to pay for their own dinners, and Mr. Angelos generously offered to pay the costs for any invited guests. Mrs. Verna thanked her, and the board members and the solicitor spoke very highly of her work with the Sewer Authority. She will also be honored at the Township Council meeting on Thursday. She will be greatly missed.

MOTION: Mr. David Daniel moved to adjourn the meeting of July 12, 2023. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 23-07-31)

The meeting ended at 8:13 p.m. It was followed by refreshments in the room decorated with balloons and banners courtesy of Mrs. Verna.

The next meeting will be on August 9, 2023.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY

JULY 12, 2023 MOTIONS

- 26. Approval of the minutes of the meeting of May 10, 2023 as presented.**
- 27. Approval of the minutes of the meeting of June 14, 2023 as presented.**
- 28. Approval of the voucher list of July 12, 2023 as presented.**
- 29. Acceptance of the engagement letter from Leitzell & Economidis, PC for audit services to Upper Providence Township Sewer Authority for the year ended December 31, 2022 at a cost of \$8,250.00.**
- 30. Approval to make payment for Request Number 3 to Blooming Glen Contractors in the net amount of \$49,800.31.**
- 31. Adjournment of the meeting of July 12, 2023.**