

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY**

**JUNE 14, 2023**

**The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, June 14, 2023. It was called to order at 7:31 p.m. by Vice-Chairman, David Daniel, in the absence of Chairman, Matthew B. Hayes.**

**Those present: Mr. Ernest Angelos, Solicitor  
Mr. David Daniel  
Mr. Vincent DelVacchio  
Mrs. Patricia Hall, Office Manager  
Mr. J. P. Kelly, Engineer  
Mr. Kevin M. Matson, Operations Manager  
Mr. Brian O'Neill, Jr., new board member  
Mr. Edwin Reardon  
Ms. Kelly Verna, Office Manager in training**

**Those not present: Mr. Matthew B. Hayes  
Mr. Brad Pappal**

**Others attending: Mr. Matthew Burns, Project Engineer at Bortondale pump station  
Mr. Don Vymazal, Upper Providence Township Manager**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**None.**

**MINUTES**

**It was agreed not to make a motion to approve the May 10, 2023 minutes until next month because Mr. O'Neill, new board member, and Mr. DelVacchio were not present at the meeting and wanted to review the minutes.**

**INCOME AND EXPENSES**

**MOTION: Mr. Edwin Reardon moved to approve the voucher list of June 14, 2023 as presented. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously. (MOTION 23-06-23)**

**Ms. Hall called attention to Item #15, payment to Middletown Township Sewer Authority, and Item #26, two principal payments and interest payments due on the DVRFA Revenue Bonds, totaling \$587,941.48. Everything is included in the budget.**

**REPORTS OF OFFICERS**

**None.**

**OPERATIONS MANAGER’S REPORT**

The following is a summary of grinder pump repair costs for 2023.

	<u>Calls</u>	<u>Total Cost</u>
2023	68	\$29,576.42 Costs of pumps/cores - \$119,650,46 (41 cores)

There are 1,675 E-One grinder pumps in our system.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Clear – no facilities	455	913	703	180
Field Marked	520	1125	1211	162
Other	<u>94</u>	<u>169</u>	<u>98</u>	<u>44</u>
Total for Year	1069	2207	2012	386
Response Rate	100%	99.95%	100%	100%

<u>Ticket Responses</u>	<u>Quantity</u>	<u>% of Total Responded</u>	<u>% of Total Delivered</u>
Clear. No facilities or facilities not involved based on ticket information.	22	17.32	17.32
Field marked.	99	77.95	77.95
Insufficient information. Do not dig.	6	4.72	4.72

Total tickets delivered: 127 Total responses received: 127 Response rate: 100%

Regarding Bortondale customer count reconciliation: After a series of reviews of internal documents, billing records, field counts, and meetings with the MTSA staff, Mr. Matson has determined the value of the ‘underpayment’. Since 2015, the customer count has been inaccurate in the billings. The UPTSA has underpaid the MTSA for \$34,331.52. He is recommending that the UPTSA forward a check in the amount of \$34,331.52 to the Middletown Township Sewer Authority. Invoice No. 276 dated June 27, 2022 in the amount of \$34,331.52 has been received from the MTSA. From now on, our process of updating the house list, the sewer service area map, and Chapter 94 Reports will be continuously updated.

**REPORTS OF COMMITTEES**

None.

REPORTS OF CONSULTANTS

MR. J. P. KELLY, ENGINEER

Mr. Kelly introduced Mr. Burns, noting that since he may not be attending the next board meeting, Mr. Burns will be here in his place.

The contractor for the Bortondale pump station continues to work on-site. Mr. Kelly expects the installation work to begin within two weeks.

Routine support and data collection continues with regard to One Call markouts.

With regard to sewer mapping, data is being collected on newly-installed pumps, when applicable, to be added to the web map.

ROW sewer televising is now complete. It is fairly routine that we televise everything every ten years. The contractor, Mobile Dredging/Video Pipe, is currently cleaning gravity formains in Rose Tree Estates. This is the last year of the current four-year contract and, at its end, we will have to put it out for bid again. Mr. Kelly noted that three and a half years ago, we received two bids that qualified. Easement work TBD.

MR. ERNEST ANGELOS, SOLICITOR

Mr. Angelos called attention to Item No. 15 on the voucher list, which included the check for Invoice No. 276, to the Middletown Township Sewer Authority for reimbursement of EDU differences from 2015 to 2021. He will be working with Middletown to draft a new agreement.

Regarding Orange Street, he referred to a Deed of Dedication and the need to acquire easements from the owners of the three new houses there.

MOTIONS AND RESOLUTION

MOTION: Mr. Edwin Reardon moved to approve payment of \$34,331.52 (for Invoice No. 276 dated 6/27/22) to the Middletown Township Sewer Authority for reimbursement of treatment expenses they incurred from Delcora. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously.  
(MOTION 23-06-24)

MISCELLANEOUS

KBX GOLDEN MAY REPORT

Routine maintenance was performed on the following pump stations: Braves Trail, Crum Creek and Farnum Roads, Letitia Lane, Media Station, Rose Tree Upper, Rose Tree Park, Toft Woods, and Valley View.

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**KBX responded to control panel #1 high level at Toft Woods, where they tested all pumps and amps. They replaced an inoperable valve and gaskets at Bortondale pump station.**

**MOTION: Mr. Brian O'Neill, Jr. moved to adjourn the meeting of June 14, 2023.  
Seconded by Mr. Vincent DelVacchio. Motion carried unanimously.  
(MOTION 23-06-25)**

**The meeting ended at 8:00 p.m.**

**The next meeting will be on July 12, 2023.**

**Respectfully submitted,**

**Mrs. Stella B. Thompson**

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY**

**JUNE 14, 2023 MOTIONS**

- 23. Approval of the voucher list of June 14, 2023 as presented.**
- 24. Approval of payment of \$34,331.52 (for Invoice No. 276 dated 6/27/22) to the Middletown Township Sewer Authority for reimbursement of treatment expenses they incurred from Delcora.**
- 25. Adjournment of the meeting of June 14, 2023.**