

## **PARKS & RECREATION BOARD MEETING MINUTES**

**UPPER PROVIDENCE TOWNSHIP  
PARKS & RECREATION BOARD  
Thursday, April 6, 2023  
7:30 PM**

**Members Present** - Joe Sena, Ryan McQuade, Tim Shuler, Sylvie MacKenzie, Mike Gress, Adam Lusk, Don Vymazal.

**Call to Order** - Joe Sena – 7:30 pm

**Announcements** – N/A

**Public Forum**- N/A

**Prior Meeting Minutes** – Motion by Ryan to approve prior Meeting minutes. Motion approved 6-0.

### **Old Business**

- **UPT Summer Camp** – Don advised that there has been issue with the development of the summer camp. Rose Tree Elementary is being renovated and unable to accommodate the camp. At this current time, there is no venue to hold the camp. Ryan will check with Nativity BVM to see if there is an option to use the gym and playground for the camp. The Solicitor is advising on next potential steps/pathways, which may include hosting the camp at the Township building. The questions also arose about what the Council plans on doing with the \$12,000 budget. Don to keep the Board apprised of the latest developments on the camp, and the current budget.
- **Environmental Planning Commission Collaboration on Mineral Hill** – The County has received funds for the Mineral Hill project. There was discussion about the UP Rec Board work with the county on the development of the Collaboration within Lou Scott Park. Rec Board subcommittee to work with the county on the development with the planning commission. Joe asked Don if there would be a formal group to work with for the Mineral Hill project. Mike asked whether general maintenance of Lou Scott Park would fall within the parameters of the budget or the planning commission. Joe would like to set up something up with Jane Ferry to offer recommendations, and possibly get involved with the Planning Commission.
- **Township Council Feedback to Proposed Rec Board Budget Recommendations** – Tabled until the next meeting. Recommendations will be presented to the Council this month.
- **UPT Community Day Planning Committee Meeting** – Sylvie had updates from Kim on the Planning Committee. Joe would like to see if we could digitize details about the UP Rec Board Information, as well as offer digital maps and pictures of the parks. Thoughts on giveaways for Community Day. Decision was made to have frisbees as the Community Day giveaway, along with maps and pamphlets. Joe will look into costs for frisbees; Sylvie into reproduction of maps/pamphlets.

### **New Business/Public Comment –**

- **Penncrest AM Prom Party Committee** – Asking for a \$500 donation from the Rec Board. Motion by Sylvie to approve. 6-0 approval.
- **Ray Roche Park Grant** – Council received a \$400,000 grant for Ray Roche Park. Don would like to have Rec board involvement in the utilization of these funds.
- **Youth Engagement** - Sylvie and other members would like to see more youth engagement within the community activities. Try to have more high school kids involved in Community Day, organize an Easter Egg hunt. Joe suggested an internship or service hours for a local student to create an orientation/guidebook for turnover on the Rec Board. Sylvie will look into resources with the Environmental Club at Penncrest. The Rec Board will be looking for ways to get youth more involved in the community.
- **Budget Brainstorming** – Rec Board discussed roles and responsibilities regarding the budget and budget planning. Council requested a recommended budget proposal for 2023. Current budget is \$3,000. Typical annual requests to the Rec Board are \$500 from AM Prom Party, \$1,000 for UP Seniors, \$250 for the MLL fence ad, and \$200 for the Rose-Tree Elementary Strawberry Festival. Joe to draft recommended budget proposal and deliver to Council at their next meeting.
- **Summer Camp** – Don is still working on the details of the summer camp. Question of whether the Rec Board would be willing to utilize available funds from the budget to put towards camp scholarships. Board members were open to this proposal and supportive of including it in the Budget recommendation for 2023.

Motion to adjourn the meeting by Mike at 8:40, motioned approved 6-0. Next scheduled meeting will be on Thursday, May 4, at 7:30pm. Meeting minutes recorded by Ryan McQuade.