

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MARCH 8, 2023**

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, March 8, 2023. It was called to order at 7:30 p.m. by Chairman, Matthew B. Hayes.

Those present: Mr. Ernest Angelos, Solicitor
Mr. David Daniel
Mr. Vincent DelVacchio
Mrs. Patricia Hall, Office Manager
Mr. J. P. Kelly, Engineer
Mr. Matthew B. Hayes
Mr. Kevin M. Matson, Operations Manager
Mr. Edwin Reardon
Mr. Brad Pappal

Others attending: Mr. Chris Darhun, Darhun Construction
Ms. Christine Langdon
Lee A. Stivale, Esq., Stivale Law Offices
Mr. Don Vymazal, Township Manager

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Mr. Stivale referred to the razing of two houses on N. Orange Street (one with 2 units, one with 3) and the building of three new houses on the property. He was concerned about having to pay tapping fees for the houses. The tapping fee is currently \$3400. He distributed a packet of documents to the board which included a settlement statement for 923 N. Orange and final UPTSA sewer bills for 923 and 925 N. Orange Street. A discussion followed. Mr. Hayes summarized the situation as: should tapping fees be required or should a credit be applied based on the prior tapping fees being paid. The board will have to look at the current resolution or consider a new one before a decision is made.

MINUTES

The minutes of the meeting of February 8, 2023 were reviewed.

MOTION: Mr. David Daniel moved to approve the minutes of the meeting of February 8, 2023 as presented. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 23-03-11)

INCOME AND EXPENSE

MOTION: Mr. Vincent DelVacchio moved to approve the voucher list of March 8, 2023 as presented. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 23-03-12)

Ms. Hall noted that there was nothing unusual on the voucher list this month.

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

The following is a summary of grinder pump repair costs for 2023.

	<u>Calls</u>	<u>Total Cost</u>	
2023	28	\$10,486.00	Costs of pumps/cores - \$15,945.46 (6 cores)

There are 1,675 E-One grinder pumps in our system.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Clear-no facilities	455	913	703	85
Field Marked	520	1125	1211	106
Other	<u>94</u>	<u>169</u>	<u>98</u>	<u>13</u>
Total for Year	1069	2207	2012	204
Response Rate	100%	99.95%	100%	98.78%

<u>Ticket Responses</u>	<u>Quantity</u>	<u>% of Total</u>	<u>% of Total Delivered</u>
Clear no facilities or facilities not involved based on ticket information	37	45.68	45.12
Field marked	43	53.09	52.44
Insufficient information. Do not dig.	1	1.23	1.22
Did not respond through PA One call	1	N/A	1.22

Total tickets delivered: 82 Total responses received: 81 Response rate: 98.78%

On February 15, 2023, phone calls were placed to as many residents along Dora Drive (where information was available) to raise awareness of the "Do's and Don'ts" of what to put down the sewer drains. Follow-up letters were hand delivered to each house on Dora Drive. On Friday, March 10, Video Pipe Service will be televising the line to confirm that there are no mechanical breaks in the line and that the system is operating normally.

Regarding the recent sewer backup in the house on Dora Drive, Mr. Matson is taking an aggressive approach to make sure this doesn't happen again. The damages were covered by the homeowner's insurance.

REPORTS OF COMMITTEES

None.

REPORTS OF CONSULTANTS

MR. J. P. KELLY, ENGINEER

The contractor for the Bortondale pump station is on schedule and has started work. KBX has coordinated movement of the generator as needed. The contractor will start drilling operations next week. He has submitted an invoice for mobilization. E and S measures have been installed. Road closures will be coordinated with the Township, when they are necessary, so they can be posted on the website.

With regard to One Call mark-outs, routine support and data collection continues.

Regarding sewer mapping, data is being collected on newly-installed pumps, when applicable, to be added to the web map.

MR. ERNEST ANGELOS, SOLICITOR

Mr. Angelos thanked the board for the opportunity to be of service to the Sewer Authority. He spoke with the solicitor of the Middletown Sewer Authority who mentioned a question with regard to some outstanding fees he remembered that our Sewer Authority owes Middletown. The only agreement Mr. Angelos has seen was in 1998 and he will have a recommendation to the board that we have something in writing that squares up exactly what the parameters are and what is owed.

MOTIONS AND RESOLUTIONS

In response to a question, Mr. Hayes stated that the position of Office Manager is full-time with full-time pay and benefits. It is now more competitive.

MOTION: Mr. David Daniel moved to extend an offer for the position of Office Manager to Ms. Kelly Verna. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 23-03-14)

MISCELLANEOUS

None.

MOTION: Mr. Vincent DelVacchio moved to adjourn the meeting of March 8, 2023. Seconded by Mr. David Daniel. Motion carried unanimously. (MOTION 23-03-15)

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The meeting ended at 8:25 p.m.

The next meeting will be on April 12, 2023.

Respectfully submitted,

Mrs. Stella B. Thompson

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MARCH 8, 2023 MOTIONS

- 12. Approval of the minutes of the meeting of February 8, 2023 as presented.**
- 13. Approval of the voucher list of March 8, 2023 as presented.**
- 14. Approval to offer the position of Office Manager to Ms. Kelly Verna.**
- 15. Adjournment of the meeting of March 8, 2023.**