

Upper Providence Township  
Comprehensive Plan Task Force Committee  
Meeting Minutes  
March 5, 2019

---

The Upper Providence Township Comprehensive Plan Task Force Committee (CPTFC) held a workshop meeting on Tuesday, March 5, 2019 in the Township Council Room. The meeting was called to order at 6:00 PM. CPTFC members present were Bill Campi, Joseph Maylish, Kathy Heupler & Tim Broadhurst. Also present were: James P. Kelly, P.E., Township Engineer, Gregory Lebold, Township Manager and Zoning Officer and Randall Heilman from Spotts, Stevens & McCoy (SSM).

Mr. Lebold noted that the meeting was advertised in the Delaware County Daily Times and posted on the Township website.

In addition to the members of the CPTFC, representatives from the other Township Boards and Commissions were present, which included Penny Joines (Environmental Commission), Michael Byrne (UPTSA), David Daniel (Zoning Hearing Board) and Rich Kron (Recreation Board). Beth Glassman, 1<sup>st</sup> District Councilwoman was also present.

Ms. Heupler opened the meeting with a discussion on the Comprehensive Plan Survey results. Ms. Heupler reviewed the results from the recent survey that was mailed to a random list of residents, which were equally distributed to each of the five (5) voting districts. Ms. Heupler summarized the work that has been completed with the current Comp Plan update and then turned the meeting over to Mr. Heilman from SSM. Mr. Heilman summarized the work that his firm has undertaken for other organizations and offered suggestions and recommendations to the Committee.

A general discussion on the interview results with the businesses that were contacted was conducted and the various members of the other Boards and Commissions offered their input and recommendations.

It was mutually agreed that the next meeting will be held on March 19, 2019 at 6:00 PM. This meeting will be a presentation of the survey results to the public.

The meeting ended at 8:10 PM.

Submitted by:  
**Gregory C. Lebold**

Gregory C. Lebold  
Township Manager