

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JANUARY 14, 2026

The reorganizational meeting of the Upper Providence Township Sewer Authority was held on Wednesday, January 14, 2026. It was called to order at 7:00 p.m. by chairman, David Daniel.

Those attending: **Mr. Matthew Burns, Project Engineer**

Mr. Tom Carroll

Mr. David Daniel

Mr. Vincent DelVacchio

Mr. Kevin Matson, Operations Manager

Mr. Brian O'Neill, Jr.

Mr. Michael Puppio, Solicitor

Mr. Edwin Reardon

Ms. Kelly Verna, Office Manager

PLEDGE OF ALLEGIANCE

REORGANIZATION AND ELECTION OF OFFICERS FOR 2026

MOTION: **Mr. Vincent DelVacchio nominated Mr. Edwin Reardon as chairman protemp. Seconded by Mr. David Daniel. Motion carried unanimously.**
(MOTION 26-01-01)

MOTION: **Mr. Vincent DelVacchio moved to nominate Mr. David Daniel as chairman of the Upper Providence Township Sewer Authority (UPTSA) for the year 2026. Seconded by Mr. Tom Carroll. Motion carried unanimously.**
(MOTION 26-01-02)

MOTION: **Mr. Brian O'Neill, Jr. moved to nominate Mr. Edwin Reardon as vice-chairman of the UPTSA for the year 2026. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously.** **(MOTION 26-01-03)**

MOTION: **Mr. Vincent DelVacchio moved to nominate Mr. Brian O'Neill, Jr. as treasurer of the UPTSA for the year 2026. Seconded by Mr. Edwin Reardon. Motion carried unanimously.** **(MOTION 26-01-04)**

MOTION: **Mr. Tom Carroll moved to nominate Mr. Vincent DelVacchio as secretary of the UPTSA for the year 2026. Seconded by Mr. Edwin Reardon. Motion carried unanimously.** **(MOTION 26-01-05)**

MOTION: **Mr. Vincent DelVacchio moved to appoint Kelly Engineers & Surveyors as the UPTSA's engineering firm for the year 2026. Seconded by Mr. Edwin Reardon. Motion carried unanimously.** **(MOTION 26-01-06)**

MOTION: Mr. Brian O'Neill, Jr. moved to appoint Mr. Michael Puppio as Solicitor for the UPTSA for the year 2026. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously. (MOTION 26-01-07)

MOTION: Mr. Edwin Reardon moved to appoint Mr. Kevin Matson as Operations Manager for the UPTSA for the year 2026. Seconded by Mr. Tom Carroll. Motion carried unanimously. (MOTION 26-01-08)

MOTION: Mr. Vincent DelVacchio moved to adjourn the reorganization meeting of 2026. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 26-01-09)

Mr. Daniel called the regular meeting of January 14, 2026 to order at 7:14 p.m.

PUBLIC COMMENT

None.

MINUTES

MOTION: Mr. Tom Carroll moved to approve the minutes of the meeting of December 10, 2025 as presented. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 26-01-10))

INCOME AND EXPENSES

The total monthly expenses on the voucher list (\$100,525.11) were reviewed. Ms. Verna noted that everything is within the budget.

MOTION: Mr. Brian O'Neill, Jr. moved to approve the voucher list (\$100,525.11) for January 14, 2026 as presented. Seconded by Mr. Edwin Reardon. Motion carried unanimously. (MOTION 26-01-11)

REPORTS OF OFFICERS

Mr. O'Neill noted that at last month's meeting there was a discussion about a cost reconciliation with regard to the Bortondale Pump Station. Mr. Burns has attached this payment reconciliation to his report. We floated the bond to pay for that. We were slightly over budget but it was approved and it has been accounted for in our budget.

OPERATIONS MANAGER'S REPORT

The following is a summary of grinder pump repair and replacement costs for 2025.

	<u>Calls</u>	<u>Total Repair Costs</u>	<u>Total Replacement Costs</u>
2025	167	\$81,948.27	\$429,331.16 - 134 cores
		2025 - budget (\$100,000)	2025 - budget (\$600,000)

There are 1,690 E-One grinder pumps in our system.

Mr. Matson has submitted the "Local Shared Account" grants based on the proposal from Premium Power for \$156,909.00 for the purchase and installation of the backup generator at the Bortondale Pump Station.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. MATTHEW BURNS, ENGINEER

Routine support and data collection continue with regard to PA One-call markouts.

Sewer cleaning of District 2 has been completed. The crew's next assignment is District 10A (Toft Woods) with mobilization to follow.

Attached to Mr. Burn's report was a Bortondale Pump Station Payment Reconciliation including Part A – General Contract and summary and Part B- Electrical Contract Payment Summary, as per the board's request.

Preliminary plan preparation, including draft plan development and 3D modeling, has commenced for the proposed force main relocation project. The next step will be to identify and evaluate potential conflicts with existing utilities.

MR. MICHAEL PUPPIO, SOLICITOR

Mr. Puppio had no report.

MISCELLANEOUS

The subject of the vacancies on the board of the Sewer Authority was briefly discussed.

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MOTIONS AND RESOLUTIONS

None.

MOTION: Mr. Edwin Reardon moved to adjourn the meeting of January 14, 2026.

Seconded by Mr. Vincent DelVacchio. Motion carried unanimously.
(MOTION 26-01-12)

The meeting ended at 7:45 p.m.

The next meeting will be on February 11, 2026.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JANUARY 14, 2026 MOTIONS

- 1. Nomination of Mr. Edwin Reardon as chairman protemp.**
- 2. Nomination of Mr. David Daniel as chairman of the UPTSA for the year 2026.**
- 3. Nomination of Mr. Edwin Reardon as vice-chairman of the UPTSA for the year 2026.**
- 4. Nomination of Mr. Brian O'Neill, Jr. as treasurer of the UPTSA for the year 2026.**
- 5. Nomination of Mr. Vincent DelVacchio as secretary of the UPTSA for the year 2026.**
- 6. Appointment of Kelly Surveyors & Engineers as the engineering firm for the UPTSA for the year 2026.**
- 7. Appointment of Mr. Ernest Spiros Angelos as Solicitor for the UPTSA for the year 2026.**
- 8. Appointment of Mr. Kevin Matson as the Operations Manager for the UPTSA for the year 2026.**
- 9. Adjournment of the 2026 reorganization meeting of the UPTSA.**
- 10. Approval of the minutes of December 10, 2025 as presented.**
- 11. Approval of the voucher list of January 14, 2026 as presented.**
- 12. Adjournment of the meeting of January 14, 2026.**