

UPPER PROVIDENCE TOWNSHIP  
DELAWARE COUNTY  
COUNCIL BUSINESS MEETING  
January 13, 2026

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The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Tuesday, January 13, 2026, at the Upper Providence Township Building. Chairperson Ms. Peterson called the business meeting to order at 7:00 pm and led the Pledge of Allegiance.

**Roll Call**

Present: Mr. Akarsoy, Ms. Meritt, Ms. Peterson, Mr. Steinberg and Ms. Scheuerman. Also in attendance was Mr. Lubert Township Manager, Ms. Organek, Finance Director, Mr. Ewald, Solicitor, Mr. Kelly, Engineer, D. Montella, Police Chief, Ms. McCloskey, Administrative Liaison, A. Murthy and J. Caldwell, Junior Council.

**Public Forum**

1. Anthony Benson – UPT resident – Would like to get a handicapped parking spot; bamboo is going into Weldon Street Tot Lot, the fence does not adequately contain the basketballs from going into the street; can you paint 25 mph on the street.
2. Cynthia Sabatini – UPT resident – Welcome the two new Council members; Penncrest donations; speeding on the bypass.
3. Brian O'Neill – Thank you for the Ordinance for the new stop signs near his home.
4. Robert Craft – Sandy Bank Road Traffic

**Awards, Presentations and Announcements**

- January 9<sup>th</sup> was National Law Enforcement Day – thank you Chief Montella and his officers for their service;
- Administrative offices will be closed on Monday, January 19<sup>th</sup> for MLK day.

**Solicitor's Report – C. Ewald**

- 811 Crum Creek Road litigation is before the Commonwealth Court – decision within the next 6 months;
- Redistricting – hearing set for February 13, 2026.

**Engineer's Report – JP Kelly**

- They have started field work for the road program and hope to have the contract out to bid early;
- They have decided on a mesh and soil system for the Ridley Creek retaining wall as it will be the most cost effective;
- They will have a list of proposed items for repair and upgrades ready regarding the Providence Road sidewalks to Council within two weeks;

- They will be starting a stop sign study for Meadowbrook and Ridley Creek next week.

#### **Township Manager – Mr. Luber**

- January 2<sup>nd</sup> we started with B and L Disposal; company is extremely responsive to any complaints. Trash/recycling needs to be out no later than 7:00 am the day of collection. They are working on setting up their online payment system.
- Rec Board has been working hard getting camps up and running;
  - Mad Science Camp – held at the Township Building
  - Hiking Hound Adventures
  - Super Tots by Syhawk Sports

#### **Finance Report- Ms. Organek**

- We started with a new 457 provider for staff for retirement planning
- The liquid fuels report is almost complete and ready to be submitted
- The EIT for 2025 came in at 4.3 million

#### **Police Report – Chief Montella**

- Reviewed the police stats
- Officer completed the new Axon Series – body cameras and taser systems training. The body cameras have a translate feature that will automatically detects the language
- They had a very successful Elves campaign this year. Thank you to all who donated and to his Administrative Assistant Rose Haley and her daughters Sarah and Lauren for all of the shopping, wrapping and coordinating
- They received a grant in the amount of \$32,250 for speed calming. They will now be able to purchase several more digital speed signs to put around the Township. There will now have a sign for every District. Speed timing devices in the vehicles will also be a part of this grant.

#### **Approval of Minutes**

Mr. Akarsoy made a motion, seconded by Ms. Merritt , to approve the December 15, 2025 Regular Council Business Meeting minutes.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

#### **Unfinished Business**

Mr. Luber gave an update on Capital Improvements Projects. There are 13 new projects this year. The \$300,000 grant we received for the acquisition of the State Road property can

now be used for the purchase of 1401 N. Providence Road. This report will be updated monthly.

### **New Business**

#### **Voucher List for December 2025**

Mr. Akarsoy made a motion, seconded by Ms. Peterson, to approve the voucher list for December in the amount of \$610,109.69.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

#### **Penncrest AM Prom Donation**

Mr. Akarsoy made a motion, seconded by Ms. Peterson, to approve the donation amount of \$500 to the Penncrest AM Prom Committee as recommended by the Recreation Board.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

#### **Penncrest Basketball Boosters Donation**

Mr. Akarsoy made a motion, seconded by Ms. Merritt, to NOT approve the recommendation of the Recreation Board for a donation of \$300 to the Penncrest Basketball Boosters.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

#### **Woods at Rose Tree – Escrow Line of Credit Reduction**

Mr. Akarsoy made a motion, seconded by Ms. Peterson, to approve the line of credit reduction request from the Woods at Rose Tree in the amount of \$120,855.68 as recommended by the Township Engineer.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

**Electricity Provider**

Item withdrawn by the Township Manager.

**Appointment – Tax Collection Agency**

Mr. Akarsoy made a motion, seconded by Ms. Peterson, to appoint Barsz, Gowie, Amon & Fultz as the 2026 Township Tax Collection Agency.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

**Appointment – Actuary**

Mr. Akarsoy made a motion, seconded by Ms. Scheuerman, to appoint the Thomas J. Anderson Agency as Actuary for the police and non-uniformed pension plans for 2026.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

**Letter of Understanding - Regionalization of EMS Services**

Item withdrawn by the Township Manager.

**AV System Service Agreement - IMS**

Mr. Akarsoy made a motion, seconded by Ms. Merritt, to approve the AV Service Agreement with IMS Technology Services for the standard plan for 1 year in the amount of \$3,121.70.

|                |     |               |     |
|----------------|-----|---------------|-----|
| Mr. Akarsoy    | Yes | Mr. Steinberg | Yes |
| Ms. Merritt    | Yes | Ms. Peterson  | Yes |
| Ms. Scheuerman | Yes |               |     |

Motion approved 5-0

The next Council meeting is scheduled for January 27, 2026 at 7:00 pm.

**Adjournment**

There being no further business, Ms. Peterson made a Motion to adjourn the meeting. The motion was approved by unanimous voice vote, and the meeting was adjourned at 8:12 PM.

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Barry Luber  
Township Secretary

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Marsha Peterson  
Council Chairperson