

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY

JANUARY 11, 2023

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, January 11, 2023. It was called to order at 7:30 p.m. by Vice-Chairman, Mr. Robert Powell, in the absence of Chairman, Mr. Matthew B. Hayes.

**Those present: Mr. David Daniel
Mr. Vincent DelVacchio
Ms. Patricia Hall, Office Manager
Mr. Gregory M. Mallon, Esq.
Mr. Kevin M. Matson, Operations Manager
Ms. M. Elizabeth Naughton-Beck, Solicitor
Mr. Brad Pappal
Mr. Robert Powell**

**Those not attending: Mr. Matthew B. Hayes
Mr. Edwin Reardon**

Others attending: Mr. Don Vymazal, Upper Providence Township Manager

REORGANIZATION AND ELECTION OF OFFICERS FOR 2023

Mr. Powell nominated the following slate of officers for the year 2023: Chairman – Matthew B. Hayes; Vice-Chairman – David Daniel; Treasurer – Vincent DelVacchio; Secretary – Gregory M. Mallon.

MOTION: Mr. Robert Powell moved to accept the following slate of officers for the Upper Providence Township Sewer Authority for 2023: Chairman - Matthew B. Hayes; Vice-Chairman – David Daniel; Treasurer – Vincent DelVacchio; Secretary – Gregory M. Mallon. Seconded by Mr. Brad Pappal. Motion carried unanimously. (MOTION 23-01-01)

Mr. Powell had previously spoken with Mr. Hayes about assigning board members to committees for 2023. He had designated the appointment of the following: Engineering – Messrs. Matthew B. Hayes, Brad Pappal, and Gregory M. Mallon; Finance – Messrs. Matthew B. Hayes, Vincent DelVacchio, and Edwin Reardon; Personnel and Administration – Messrs. Matthew B. Hayes and David Daniel.

MOTION: Mr. Gregory M. Mallon moved to reappoint Kelly and Close Engineers as the Upper Providence Township Sewer Authority's engineering firm for the year 2023. Seconded by Mr. Vincent DelVacchio. Motion carried unanimously. (MOTION 23-01-02)

The next motion was to reappoint the UPTSA solicitor for the year 2023. Ms. Naughton-Beck reported that she has accepted a position with a non-profit firm and will be resigning as solicitor as of January 31, 2023. She recommended Mr. Ken Kynett of Petrikin, Wellman, Damico, Brown and Petrosa for the position. Our contract is with this firm, and the solicitor is compensated monthly with a stipend.

MOTION: Mr. Gregory M. Mallon moved to appoint Petrikin, Wellman, Damico, Brown and Petrosa as our solicitor for the year 2023. Seconded by Mr. Vincent DelVacchio. There was a roll call followed by a “yes” from Messrs. Pappal, Daniel, Powell, Mallon, and DelVacchio, and the motion carried unanimously. (MOTION 23-01-03)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of December 14, 2022 were reviewed.

MOTION: Mr. David Daniel moved to approve the revised minutes of the meeting of December 14, 2022 as presented. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 23-01-04)

INCOME AND EXPENSES

MOTION: Mr. Gregory M. Mallon moved to approve the voucher list of January 11, 2023 as presented. Seconded by Mr. David Daniel. Motion carried unanimously. (MOTION 23-01-05)

Ms. Hall reported that everything was in order on the voucher list.

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER’S REPORT

The following is a summary of grinder pump repair costs for 2020 to 2022.

	<u>Calls</u>	<u>Total Cost</u>	
2020	213	\$104,336.00	
2021	199	\$100,041.71	
2022	165	\$125,799.70	Costs of pumps/cores - \$244,808.00

There are 1,664 E-One grinder pumps in our system. There were 95 cores replaced in 2022.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Clear-no facilities	455	913	703
Field Marked	520	1125	1211
Other	<u>94</u>	<u>169</u>	<u>98</u>
Total for Year	1069	2207	2006
Response Rate	100%	99.95%	100%

<u>Ticket Responses – 12/1/22-12/31/22</u>	<u>Quantity</u>	<u>% of Total</u>	<u>% of Total Delivered</u>
Clear no facilities or facilities not involved based on ticket information	38	34.23	34.23
Field marked	66	59.46	59.46
Insufficient information. Do not dig.	1	0.9	0.9
Not marked due to no access	6	5.41	5.41

Total tickets delivered: 111 Total responses received; 111 Response rate: 100%

Aqua Water has broken ground at Winter Street and pinpointed our force main with SoftDig technology. (Mr. Matson explained SoftDig technology in response to a question from Mr. DeVacchio.) Our GIS system maps can be updated to be accurate as a result of the discovery. Work began on January 4, 2023.

REPORTS OF COMMITTEES

Mr. DeVacchio mentioned that Mr. Hayes did a great job working with Mrs. Hall and Mr. McIntosh on the budget. Mrs. Hall noted that everyone has received a copy of the budget.

Mr. Daniel reported that the Personnel and Administration Committee did meet and has advertised the Office Manager’s position on the Township website. Mrs. Hall was a great help in working with Messrs. Daniel and Hayes to put together the details of the job description, and interviews should begin about the end of this month.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Work continues with coordination of contractors and projected dates. A site meeting is scheduled tomorrow at 1:00 p.m for coordination between the electric contractor and GC.

Regarding sewer mapping, data is being collected on newly-installed pumps, when applicable, to be added to the web map.

Mr. Kelly has started to update low-pressure connections on the sketch plans provided, with an effort to minimize any property conflicts.

With regard to One Call markouts, we are coordinating with archived data to get any available plan sheets of Braves Trail and Winter Street force mains to USIC for Aqua water main work.

MS. M. ELIZABETH NAUGHTON-BECK, SOLICITOR

Ms. Naughton-Beck had no report.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

Mr. Mallon noted that he will be resigning from the Sewer Authority tonight due to a conflict of interests. His wife is applying for the Office Manager's position so he feels obligated to step down. He is willing, however, to be reappointed if she is not selected for the job.

Mr. Powell announced that he will also be resigning from the Sewer Authority at the end of tonight's meeting. He has been in government for a number of years and working for Upper Providence for some 30 years. Mr. Daniel thanked both board members for their service.

Mr. Powell adjourned the meeting, which ended at 8:01 p.m.

The next meeting will be on February 8, 2023.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY

JANUARY 11, 2023 MOTIONS

- 01. Acceptance of the following slate of officers for UPTSA for 2023: Chairman – Matthew B. Hayes; Vice-Chairman – David Daniel; Treasurer – Vincent DelVacchio; Secretary – Gregory M. Mallon.**
- 02. Reappointment of Kelly and Close Engineers as the UPTSA engineering firm for 2023.**
- 03. Appointment of Petrikin, Wellman, Damico, Brown and Petrosa as the UPTSA solicitor for 2023.**
- 04. Approval of the revised minutes of the meeting of December 14, 2022 as presented.**
- 05. Approval of the voucher list of January 11, 2023 as presented.**