

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
January 3, 2023
Reorganization Meeting
8:00 P.M.

The Upper Providence Township Council held its Reorganization Meeting on January 3, 2023 at 8:06 P.M. Mr. Akarsoy led the Pledge of Allegiance.

Roll Call

Present: Mr. Akarsoy, Mr. Else, Ms. Peterson and Ms. Rexing. Also in attendance was, Mr. Vymazal, Township Manager, Mr. Ewald, Solicitor, Ms. McCloskey, Administrative Assistant and Walt Omlor, Constable.

Not Present: Mr. McFadden

An executive session was held immediately prior to the Council meeting to discuss personnel and litigation issues.

Election of Temporary Chairman

Mr. Akarsoy made a motion, for Mr. Else to serve as temporary Chairperson for the purpose of electing a Chairperson and Vice Chairperson of the Upper Providence Township Council, for 2023. Ms. Rexing seconded.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Election of Council Chairman

Mr. Else nominated Ms. Akarsoy as Council Chairperson of the Upper Providence Township Council for 2023. Ms. Rexing seconded.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Election of Council Vice Chairman

Mr. Akarsoy nominated Ms. Rexing as Vice Chairperson of the Upper Providence Township Council for 2023. Mr. Else seconded.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Public Forum

None

Resolution No. 2023-1 Meeting Rules and Procedures

Ms. Rexing made a motion, seconded by Mr. Else, to adopt a Resolution No. 2023-1 outlining rules of procedures for the conduct of business at Council Meetings.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Resolution No. 2023-2 – Appointment of Secretary-Finance Director for Bonding

Ms. Rexing made a motion, seconded by Ms. Peterson, to adopt Resolution No. 2023-2 to appoint Joseph Egan, as Township Assistant Secretary and Finance Director and to adopt a Resolution providing for bonding thereof.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Resolution No. 2023-3 – Appointment of Secretary/Treasurer

Ms. Rexing made a motion, seconded by Mr. Else, to adopt Resolution No. 2023-3 to appoint Don Vymazal, as Township Treasurer/Secretary and to adopt a Resolution providing for bonding thereof.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Township Solicitor

Ms. Rexing made a motion, seconded by Ms. Peterson, to appoint Carl Ewald, Esquire from, as Township Solicitor for the year 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Township Engineer

Ms. Rexing made a motion, seconded by Mr. Else, to appoint James P. Kelly, P.E., as Township

Engineer at the compensation provided on the year 2023 Engineering Service Fee Schedule as prescribed by Council and other general engineering at the hourly billing rate as set forth therein.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Resolution 2023-4 Chief Administrative Officer

Ms. Rexing made a motion, seconded by Mr. Else, to adopt Resolution No. 2023-4 appointing Joseph Egan as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Code Enforcement

Ms. Rexing made a motion, seconded by Mr. Akarsoy, to appoint Michael Barnhart, Code Enforcement Official for the year 2023 in accordance with the fixed rates for such services as applicable.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Road Master

Ms. Rexing made a motion, seconded by Mr. Else, to appoint Dave Pysher, as Road Master for the year 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Resolution No. 2023-5 Council Administrative Committee Appointments

Ms. Rexing made a motion, seconded by Mr. Else, to adopt Resolution 2023-5 establishing appointments of Council members for year 2023 Administrative Committees.

Administrative Committee

Chair: Mr. Akarsoy

Members: Mr. McFadden and Ms. Peterson

Community Development Committee

Chair: Ms. Rexing

Members: Ms. Peterson and Mr. Else

Fiscal Committee

Chair: Mr. Else

Members: Mr. Akarsoy, Mr. McFadden, Ms. Peterson and Ms. Rexing

Public Safety Committee

Chair: Ms. Peterson

Members: Mr. Akarsoy, and Ms. Rexing

Public Works Committee

Chair: Mr. McFadden

Members: Mr. Akarsoy and Mr. Else

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Additional Township Officers

Ms. Rexing made a motion, seconded by Mr. Akarsoy, to appoint additional Township Officers:

- a. To appoint Linn Architects, as year 2023 Building Inspector and such other qualified persons as may be designated to assist as needed in accordance with the rate for such services.
- b. To appoint Yerkes Associates, Inc.as the alternate UCC inspection agency for 2023 at the compensation provided in their 2023 Consulting Services Fee Schedule.
- c. To appoint Jeff Gentile from Linn Architects as Building Code Official for the year 2023.
- d. To appoint Linn Architects as year 2023 Use and Occupancy and Apartment Inspectors.
- e. To appoint Linn Architects, as year 2023 plumbing inspector, or other such qualified persons as designated in accordance with the rate for such services.
- f. To appoint Linn Architects, as year 2023 mechanical inspector, or other such qualified persons as designated in accordance with the rate for such services.
- g. To appoint United Inspections as the electrical inspector for 2023.

- h. To appoint Mark A. Bryan, of Environmental Management & Consulting, Inc., 2023 Sewage Enforcement Officer.
- i. To appoint Alan Mancill as 2023 Township Fire Marshal.
- j. To appoint Alan Mancill as 2023 Emergency Management Coordinator and Don Vymazal as Deputy Emergency Management Coordinator.
- k. To appoint Robert Linn as Zoning Officer for the year 2023.
- l. To appoint Allen R. Strickler as Animal Control Officer for the year 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Other Counsel

Ms. Rexing made a motion, seconded by Mr. Else to appoint other counsel.

- a. To appoint Ernest Spiros Angelos as Counsel for the Zoning Hearing Board for the year 2023.
- b. To appoint Daniel Siegal, Esq. for utilization as needed for Special Counsel for Hearings and Conflict the year 2023.
- c. To appoint John McLaughlin, Esq of Campbell Durant PC, as needed for Labor Counsel for the year 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Civil Defense Director

Ms. Rexing made a motion, seconded by Mr. Else, to appoint the Chairperson of the Public Safety Committee as Civil Defense Director for 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Auditor

Ms. Rexing made a motion, seconded by Mr. Akarsoy, to appoint Leitzell & Economidis, PC as

2023 Auditors.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Actuary – Pension Funds

Ms. Rexing made a motion, seconded by Mr. Else, to appoint the Thomas J. Anderson as Actuary for the Police and Non-uniformed Pension Plans for the year 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Resolution No. 2023-6 Depository for Township Funds for 2023

Ms. Rexing made a motion, seconded by Mr. Else, to adopt Resolution No. 2023-6 designating Republic Bank, TD Bank, Pennsylvania State Association of Boroughs, (PSAB), and other federally insured mutual fund and depositories approved by Council as depositories for the receipt of funds of Upper Providence Township for the year of 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment of Tax Collection Agency

Ms. Rexing made a motion, seconded by Mr. Akarsoy, to appoint Barsz, Gowie, Amon, & Fultz LLC as tax collection agency for township taxes for 2023.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appoint to the ZHB

Ms. Rexing made a Motion, seconded by Ms. Peterson, to reappoint Matthew Lake of the 3rd District to his second 5 year term on the Zoning Hearing Board with said term to expire on December 31, 2027.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment – Ethics Commission

Ms. Rexing made a Motion, seconded by Ms. Peterson, to appoint Mary Ann Clifford of the 1st District; Liz Meckes of the 2nd District; Starla Crandle of the 3rd District and Kim Freemont of the 5th District to two-year terms on the Ethics Commission with said terms to expire on December 31, 2024.

Discussion: There is still one opening that needs to be filled in the 4th District.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment Planning Commission

Ms. Rexing made a Motion, seconded by Mr. Else, to appoint Mary T. Austin of the 2nd District to fill a term on the Planning Commission with said term to expire on December 31, 2025 at which time she will be eligible to apply for her first full term; and to appoint Todd Farally of the 3rd District to his first 4 year term and Monica Shane of the 4th District to the Planning Commission with said terms to expire on December 21, 2026.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Appointment Recreation Board

Ms. Rexing made a Motion, seconded by Mr. Else, to appoint Adam Lusk on the 4th District and Sylvie MacKenzie of the 3rd District to their first terms on the Recreation Board, with said terms to expire on December 31, 2026.

Ms. Else	Yes	Ms. Rexing	Yes
Ms. Peterson	Yes	Mr. Akarsoy	Yes

4-0; Motion Carried

Adjournment

Motion to adjourn was approved by unanimous voice vote at 8:30 p.m.

Don Vymazal
Township Secretary

Elgin Akarsoy
Council Chairperson