

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY

935 NORTH PROVIDENCE ROAD, MEDIA PA. 19063 (610) 566-5376

OCTOBER 3, 2023

TO: All Board Members of the Sewer Authority
James P. Kelly, Engineer
Ernest Angelos, Solicitor

I am enclosing a copy of the minutes taken at the meeting held on September 13, 2023. Please read these minutes and present any errors or omissions at the next meeting to be held on October 11, 2023

THE AGENDA FOR THE OCTOBER 11, 2023 MEETING:

1. Pledge of Allegiance
2. Public Comment
3. Approval of the minutes for the meeting of September 13, 2023
4. Approval of the expense voucher for October 11, 2023
5. Reports of Officers Mr. Matthew B Hayes, Chairman

Mr. Dave Daniel, Vice, Chairman
Mr. Edwin Reardon, Secretary
Mr. Vincent DelVacchio, Treasurer
6. Operations Manager Report
7. Report of Committees Engineering Committee Report
Finance Committee Report
Personnel and Administration
8. Reports of Consultants
 - a. Engineer:
 - b. Solicitor:

9. Miscellaneous Business:

A. UPTSA Computer Upgrade- Is Done

B. MUNICIPALPAY- Will be up and running as soon as we get the test file from Freedom Systems, They have given them the test file but have been issues they are fixing them. Hopefully we will be up and running by the end of the month.

C. Approval of the 2022 Audit, Attached is the Draft of the audit.

D. Training UPTSA Office Manager for the whole freedom system Upgrade. They recommend a full training this way we can understand how every section exactly works.

10. Motions and Resolutions:

1. Consider a motion to accept the agreement submitted by Leitzell & Economidis, PC about the 2022 audit.

2. Consider a motion for Full Training on the Freedom Systems Computer System Upgrade.

11. Adjournment

From Kelly Verna
Office Manager

Copy To: All Members of Township Council
Don Vymazal, Township Manager
Carl Ewald, Esq. Township Solicitor