

Upper Providence Township
Comprehensive Plan Task Force Committee
Meeting Minutes
October 22, 2018

The Upper Providence Township Comprehensive Plan Task Force Committee (CPTFC) held a meeting on Monday, October 22, 2018 in the Township Council Room. The meeting was called to order at 6:00 PM. CPTFC members present were Michael Crotty, Bill Campi, Joseph Maylish, Kathy Heupler & Joseph Solomon. Also present were: James P. Kelly, Township Engineer; Beth Naughton-Beck, Township Solicitor and Gregory Lebold, Township Manager and Zoning Officer.

Mr. Lebold noted that the meeting was advertised in the Delaware County Daily Times and posted on the Township website.

Mr. Crotty made a motion to approve the minutes from the June 25, 2018 meeting. The motion was seconded by Mr. Maylish and unanimously approved by the Committee.

Mr. Crotty then opened the meeting with a discussion on the Comprehensive Plan Survey.

A discussion on the survey participants, including the type of survey (email or mailing), the target amount of responses and the timing of the survey was conducted. A discussion on contacting the head of the various Township Committees and requesting their input was also discussed and will be tentatively scheduled for the November CPTFC meeting. Contacting business owners and other interest groups was also discussed, as a later part of the Comp Plan review process.

The Committee requested and authorized Ms. Heupler to contact SSM to ascertain the number of properties to be surveyed to clarify the costs in the recently submitted amended type of survey, time of year for the survey and the cost comparison between a mailed survey and an on-line survey.

It was mutually agreed that the next meeting will be held on November 26, 2018 at 6:00 PM.

Adjournment

Mr. Crotty adjourned the meeting at 6:50 PM.

Submitted by:

Gregory C. Lebold

Gregory C. Lebold
Township Manager