

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
BUSINESS MEETING
October 11, 2018

The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Thursday, October 11, 2018 at the Upper Providence Township Building. Chairman Timothy Broadhurst called the business meeting to order at 7:31 PM. Mr. Broadhurst led the Pledge of Allegiance.

Roll Call

Present: Mr. Timothy Broadhurst, Chairman, Ms. Kathy Heupler, Vice Chair, Mr. Ray Wilson, Ms. Beth Glassman, and Mr. Ed McLoughlin. Also in attendance, Mr. Gregory Lebold, Township Manager; Ms. Beth Naughton-Beck, Township Solicitor; Mr. J.P. Kelly, P.E., Township Engineer; Ms. Kim McCloskey, Adm. Assistant and Mr. Walt Omlor, Constable.

Awards, Presentations and Announcements

Mr. Lebold advised that the shred event will take place on Saturday, October 13th from 9-12 at the Township Building.

Mr. Lebold also informed Council that the Providence Animal Shelter may be able to take the 3 dogs we are housing at the Brandywine Vet Hospital and will set up an appointment to go evaluate them. The police picked up another stray dog on 10/8/18 – we will try to get that dog evaluated also.

There is an open house at Rose Tree Fire House on 10/19/18 from 6:30 -9 pm. The fire siren should be operational in the near future.

The Township received a Certificate of Recognition from the PA Department of Health for the tobacco free zone signs that have been place in all of our parks.

Public Forum

Kevin Reilly, 6 Cherry Street, spoke about traffic/safety in his neighborhood. He stated that, in his opinion, the newly installed stop signs have been ineffective and need enforcement from the police. He also advised that a street light is out and was advised that the Electrical Contactor was already informed.

Maureen McLarnon and Sara Daniel, 621 South Avenue, had questions about zoning and permitted uses as a neighbor is allegedly using the property for non-permitted uses. Mr. Lebold advised her to make an appointment to discuss the investigation into these issues.

Tim Hulton, 331 Paxon Hollow Road, submitted a diagram of the traffic problems at Rose Tree and Providence Roads. He was advised that there is a meeting scheduled on October 18th with PennDOT to again discuss these issues.

Zachary Zavalydriga, 600 Farnum Road, addressed concerns about speeding and cutting through cars on Farnum Road. He wants a stop sign at Farnum and Dogwood. The traffic calming policy requires 80% approval of residents to agree to a stop sign in order for Council

to consider to authorize the Engineer to do a traffic study. Mr. Zavalydriga will start the signature process.

Approval of Minutes

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve the September 13, 2018 Regular Council Business Meeting minutes with corrections made regarding the names of those in attendance.

Ms. Glassman	Yes	Mr. Wilson	Abstain
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Abstain		

Motion approved 3-0

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve the September 27, 2018 Council Committees Meeting minutes with corrections made regarding the names of those in attendance.

Ms. Glassman	Yes	Mr. Wilson	Abstain
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Abstain		

Motion approved 3-0

Municipal Boards, Authorities, Commissions and Committees

Environmental Commission Appointments

Two vacancies – one in the Sewer Authority and one for the Rec Board.

Zoning, Subdivision and Land Development

Ms. Heupler made a motion, seconded by Ms. Glassman, to not approve the Major Preliminary Subdivision and Land Development application for a proposed hotel at 7,9,13 State Road, Upper Providence Township, Delaware County. The applicant failed to address the list of comments identified by the Township Engineer in his March 21, 2018 Plan Review Letter in the time frame outlined in the Municipalities Planning Code.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Unfinished Business

Ms. Heupler made a motion, seconded by Mr. Wilson, to close the Regular Council Meeting and open a public hearing for discussions regarding proposed Zoning Ordinance 520.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Ms. Beck and Mr. Kelly explained the ordinances and the changes. The Township Planning Commission recommended approval of the Ordinances 519 & 520.

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to close the public hearing and to reopen the Regular Council Meeting.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Adoption of Ordinances

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to adopt **Ordinance 519** – amending Chapter 1266, §1266.07 of the Township Code to amend uses by right in very steep slopes and steep slopes; and to adopt **Ordinance 520** – amending Chapter 1252, §1252.02 of the Township Zoning Code to rescind the deduction of slopes 25% or above and slopes 15% up to 25%, from the calculation for “Lot Area” .

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

New Business

Voucher List for September 2018

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve the voucher list for September, 2018 in the amount of \$1,039,794.87.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Block Party Application

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the Block Party Application for Jake Luskin, 500 Berry Lane, for Berry Lane on Wednesday, October 31, 2018 from 4:00 pm to 7:00 pm.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Resolution 2018-17

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve Resolution 2018-17, approving the Act 537 Special Study Plan of DELCORA Central Delaware Pump Station.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Escrow Release

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the final escrow release for Puzzle Face Properties in the amount of \$37,800.00, less \$218.00 for fees owed for services by the Township Engineer.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Resolution 2018-18

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve Resolution 2018-18, authorizing the disposition of municipal records for the years 2007 and 2008, along with Right-to-Know and Open Records Requests for all years prior to 2017.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Infrastructure Improvements Project Final Payment

Ms. Heupler made a motion, seconded by Mr. McLoughlin to approve payment request #4-Final, for the 2018 Infrastructure Improvements Project in the amount of \$16,577.60 to MOR Construction Services, Inc., as recommended by the Township Engineer.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Infrastructure Improvements Project AM Prom Donation Request

Ms. Heupler made a motion, seconded by Mr. McLoughlin to approve the donation request recommended by the Recreation Board to the Penncrest AM Prom Committee in the amount of \$250.00.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Council's Administrative Reports

Nothing

Engineers Report

Nothing

Solicitors Report

Nothing

There will be an executive session held immediately after the meeting to discuss personnel issues.

Adjournment

There being no further business, Mr. McLoughlin made a motion to adjourn the meeting. The motion was approved by unanimous voice vote and the meeting was adjourned at 8:14 PM.