

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
OCTOBER 10, 2018**

The monthly meeting of the Upper Providence Township Sewer Authority was held on October 10, 2018 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

Those attending: Mr. Michael Byrne
Ms. Patricia Hall, Office Manager
Ms. Eileen Joseph
Mr. James P. Kelly, P. E.
Mr. Eugene O'Brien
Mr. Robert L. Pinto, Solicitor
Mr. Richard T. Spielman, Jr., Operations Manager
Mr. Walter J. Weinrich, Esq.

Those not attending: Mr. David Decker
Mr. Matthew B. Hayes

Others attending: Mr. Jay Jacobs, Media, PA

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of September 12, 2018 were reviewed.

MOTION: Ms. Eileen Joseph moved to approve the minutes of the meeting of September 12, 2018 as presented. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 18-10-35)

INCOME AND EXPENSES

MOTION: Mr. Walter J. Weinrich moved to approve the voucher list of October 10, 2018. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-10-36)

Ms. Hall called attention to Item #3 (Aqua PA Wastewater, Inc. 2nd and 3rd quarter sewer service), Item #4 (4th quarter sewer service Central Delaware County Authority), and Item #15 (Middletown Sewer Authority 3rd quarter sewer service).

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (227 customers) 211 permits and pumps; **Phase Two** (189 customers) 185 permits and 184 pumps; **Phase Three** (121 customers) 120 permits and pumps; **Phase Four** (85 customers) 79 permits and 77 pumps; **Phase Five** (155 customers) 149 permits and pumps, **Phase Six** (184 customers) 172 permits and pumps; **Phase Seven** (75 customers) 70 permits and pumps; **Phase Eight** (134 customers) 126 permits and 125 pumps; **Phase Nine** (104 customers) 93 permits and 88 pumps. The amount of main installed is 159,471 feet (30.2 miles), and service pipe is 29,260 feet (5.5 miles). The percentage of residents connected is 90.6% and 78 pumps have not been issued.

Two new pumps have been ordered for the Bortondale pump station to replace the unrepairable, high-head pump currently out of service and the other matching pump. The first of the new pumps has been received and installation should be completed on October 12, 2018.

The work to install the transfer switch and establish the automatic backup for the Valley View pump station has not yet been completed due to the unavailability of the electrical contractor.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Regarding the sanitary sewer mapping of the area north of Route 1, Service Areas Four, Five, Six, Seven, Eight, and Nine have been completed. Service Area Two is 1% complete and Service Area Three is 26% complete. The work is ongoing.

In the area south of Route 1, District Four (Braves Trail pump station) is 100% complete, District Five (Media Station pump station) is 50% complete, and District Six (Bortondale pump station) is 80% complete. Both are ongoing.

With respect to sewer cleaning, gravity mains serviced in Districts Four, Five, and Six are 100% complete. One payment request has been processed and a 10% retainage is being held.

Two pumps have been installed since last month.

Regarding Puzzle Face Properties, Garfield Place, the maintenance period has expired as of July 1, 2018, and Mr. Palomba has requested release of maintenance Funds. Our records indicate \$5,400.00 remains in escrow. Final inspections have been conducted and Mr. Kelly is recommending this release. If the Authority agrees, he will prepare the necessary letter and spreadsheet.

MOTION: Ms. Eileen Joseph moved to approve the release of \$5,400.00 to Mr. Palomba with regard to Puzzle Face Properties. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 18-10-37)

MR. ROBERT L. PINTO, SOLICITOR

No report.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

KBX REPORT FOR THE MONTH OF SEPTEMBER

Mr. Marchionne made two calls to the Rose Tree Park pump station to fix the dialer and clean the transducer in response to a high water alarm. He made two calls to the Media Station pump station where he met with Verizon to fix the phone and reset the breaker in response to a control power failure alarm.

He responded to three lag alarm calls at the Braves Trail pump station. He adjusted the limit switch and installed a new dome, o-ring and gasket. He replaced the low-head mechanical seal on side #2 at the Bortondale pump station.

He repaired the E-One service laterals at Kimberwick Court and Foxdale and on Foxdale Road after they were hit by a contractor installing new water mains.

He is recommending replacement of the impeller on side #2 at Braves Trail and is recommending that the wet well at Bortondale be thoroughly cleaned before the start-up of the new rotating assembly.

MOTION: Ms. Eileen Joseph moved to adjourn the meeting of October 10, 2018. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 18-10-38)

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The meeting ended at 7:38 p.m.

The next meeting will be on November 14, 2018.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2018
OCTOBER

- 35. Approval of the minutes of the meeting of September 12, 2018 as presented.**
- 36. Approval of the voucher list of October 10, 2018 as presented.**
- 37. Approval of the release of \$5,400.00 to Mr. Palomba regarding Puzzle Face Properties.**
- 38. Adjournment of the meeting of October 10, 2018.**