

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
AUGUST 12, 2020**

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, August 12, 2020 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

Those attending: Mr. Michael Byrne
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Robert L. Pinto, Solicitor
Mr. Robert Powell
Mr. Richard T. Spielman, Jr., Operations Manager
Mr. Walter J. Weinrich, Esq.

Those not attending: Mr. Kevin Matson, P. E.

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of July 8, 2020 were reviewed.

MOTION: Mr. Gregory M. Mallon moved to approve the minutes of the meeting of July 8, 2020 as presented. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 20-08-22)

INCOME AND EXPENSES

Ms. Hall called attention to Item No. 10, Mobile Dredging and Video Pipe, for the first payment on the sewer cleaning contract. This was approved by Kelly and Close Engineers.

MOTION: Mr. Robert Powell moved to approve the Voucher List of August 12, 2020 as presented. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 20-08-23)

REPORTS OF OFFICERS

None.

OPERATIONS MANAGER’S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 224 permits and 221 pumps; **Phase Two** (187 customers) 186 permits and 184 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 150 permits and 146 pumps; **Phase Six** (175 customers) 172 permits and 167 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 131 permits and 129 pumps; **Phase Nine** (104 customers) 98 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). The percentage of residents connected is 94.8% and 52 pumps have not been issued. This total does not include 40 Toft Woods residents.

The following is a summary of grinder pump repair costs for the first six months of 2020 as compared to the same period in 2019. In order to make reasonable comparisons, the service call date was used, rather than when the bill was received.

	<u>Calls</u>	<u>Total Cost</u>	<u>Agreement Savings</u>	<u>Billed to Customer</u>
2019	100	\$63,230	\$13,545	\$0
2020	108	\$55,948	\$23,785	\$5,931

Twelve customers have been billed a total of \$5,931, and the use of eight pump cores from stock saved an expense of \$17,563.

The year-to-date (1/1/20 through 6/30/20) summary for PA One Call activity was attached to Mr. Spielman’s report. There were 548 tickets delivered and 548 total responses received, making a 100% response rate. The PA One Call summary is limited to 200 days.

A tree came down on top of the Letitia Lane pump station. While the station equipment was not damaged, the fence, which was only a few years old, was badly damaged. The tree was removed the next day at a cost of \$600 and the estimated cost to repair the fence is \$744.81. The total claim would be \$1,344.81 and we have an insurance deductible of \$1,000. It was agreed not to present this claim to our insurance company.

The sharing of call-out responsibility between Kelly and Close Engineers and Mr. Spielman originally scheduled to start June 1, 2020 was delayed due to the Covid-19 situation. Mr. Spielman anticipates that call-out sharing will begin by September. The majority of after-hour emergencies are for PA One Call. He expects the change to have minimal impact on our budget.

REPORTS OF COMMITTEES

The Ad-Hoc Committee met. Mr. Byrne thanked the committee members, Messrs. Matson, Powell and Weinrich, for the excellent work on the professional document they produced...a four-page letter to the chairman of the Upper Providence Township Council signed by Mr. Byrne and a copy to Mr. Gregory Lebold, Township Manager. After a lengthy discussion, the letter was revised. This included an introduction noting the proposed sale of DELCORA, addressing UPTSA's concerns and giving pertinent information, and ending with an offer to assist Council with issues surrounding the sale of DELCORA and its impact on Township residents and looking forward to addressing any questions or concerns Council might have. Mr. Kelly was to present the letter at tomorrow night's Council meeting.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

With regard to the sanitary sewer mapping project, District 4 (Braves Trail pump station), District 5 (Media Station), District 6 (Bortondale), and Districts 11 (Crum Creek LPSS South) and 12 (Crum Creek LPSS North) are 100% complete. Districts 1, 2 and 3 (Lemon Street, Valley View, and Winter Street) are 99% complete; District 10 (Ridley Creek LPSS North) is 90% complete; District 8 (CDCA/Farnum Road) is 75% complete; District 9 (Ridley Creek LPSS South) is 65% complete, District 10A (Toft Woods) is 50% complete, and District 7 (Wooded Way LPSS) is 25% complete. These percentages of completion only denote the first pass through the entire Township sewer system.

Regarding District 1 sewer cleaning, year one: cleaning and televising in residential roads and in easements is 100% complete, and in state roads is 99% complete. As of today, the contractor will be on the D1 section of Providence Road. Once this is jettted and televised, that will complete the scope of work for this year. MD/VP has had issues clearing roots on a section of sewer main off of MH 1-79 at South Orange Street (map was attached to Mr. Kelly's report).

Under miscellaneous, Mr. Kelly has noted 923-925 North Orange agreements and easement and DELCORA Act 537 Plan: Asset Transfer Plan.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto had no report, but did make a comment on liability.

MISCELLANEOUS

None.

MOTIONS AND RESOLUTIONS

MOTION: Mr. Robert Powell moved to approve the hiring of HRG to provide financial services regarding assistance in preparing UPTSA's 2021 budget at an estimated total compensation of \$6,600 plus expenses, not to exceed \$7,500, as outlined in their August 12, 2020 letter to Mrs. Hall. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 20-08-24)

MOTION: Mr. Robert Powell moved to adjourn the meeting of August 12, 2020. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 20-08-25)

The meeting ended at 8:32 p.m.

The next meeting will be on September 9, 2020.

Respectfully submitted,

**Mrs. Stella B. Thompson
Approved _____**

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2020
AUGUST

- 22. Approval of the minutes of the meeting of July 8, 2020 as presented.**
- 23. Approval of the Voucher List of August 12, 2020 as presented.**
- 24. Approval of the hiring of HRG to provide financial services regarding assistance in preparing UPTSA's 2021 budget at an estimated total compensation of \$6,600 plus expenses, not to exceed \$7,500, as outlined in their August 12, 2020 letter to Mrs. Hall.**
- 25. Adjournment of the meeting of August 12, 2020.**