

**UPPER PROVIDENCE TOWNSHIP
AUGUST 8, 2018**

The monthly meeting of the Upper Providence Township Sewer Authority was held on August 8, 2018 in the Township building. It was called to order at 7:35 p.m.

Those attending: Mr. Michael Byrne
Mr. David Decker
Ms. Patricia Hall, Office Manager
Ms. Eileen Joseph
Mr. James P. Kelly, P. E.
Mr. Eugene O'Brien
Mr. Robert L. Pinto, Solicitor
Mr. Richard T. Spielman, Jr., Operations Manager

Those not attending: Mr. Matthew B. Hayes
Mr. Walter J. Weinrich, Esq.

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of June 13, 2018 were reviewed.

MOTION: Mr. David Decker moved to approve the minutes of the meeting of June 13, 2018 as presented. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 18-08-24)

INCOME AND EXPENSES

Since we did not have a quorum at the July 11, 2018 meeting and could not make any motions, Mr. Byrne asked for a motion to ratify the payment of items on the July 11, 2018 voucher list.

MOTION: Mr. Eugene O'Brien moved to ratify the payment of items on the voucher list for July 11, 2018. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-08-25)

MOTION: Ms. Eileen Joseph moved to approve the voucher list of August 8, 2018. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 18-08-26)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (227 customers) 211 permits and pumps; **Phase Two** (189 customers) 185 permits and 184 pumps; **Phase Three** (121 customers) 120 permits and pumps; **Phase Four** (85 customers) 79 permits and 77 pumps; **Phase Five** (155 customers) 149 permits and pumps, **Phase Six** (184 customers) 172 permits and pumps; **Phase Seven** (75 customers) 70 permits and pumps; **Phase Eight** (134 customers) 126 permits and 125 pumps; **Phase Nine** (104 customers) 93 permits and 88 pumps. The amount of main installed is 159,471 feet (30.2 miles), and service pipe is 29,260 feet (5.5 miles). The percentage of residents connected is 90.3%. A total of 78 pumps have not been issued.

Regarding the isolated system pressure problem, five homes along East Bishop Hollow Road have been connected with 3-phase grinder pumps. While Mr. Spielman believes that no more 3-phase pumps will be required, he will not know for sure until the remaining four homes in this area are connected. Of the four remaining to be connected, three are probably not going to need a 3-phase pump.

Mr. Spielman has not yet received a status report on our insurance claim of \$45,711.39 for the March storm damage. Ms. Hall stated that she could speak with the adjustor about this.

A new pump has been ordered for the Bortondale pump station to replace the unrepairable, high-head pump currently out of service. While Mr. Spielman would have preferred to budget a replacement for the other pump for next year, he is uncomfortable with the current situation, and the long lead time of 12 to 14 weeks to obtain these pumps makes it prudent that the second pump be ordered now. Each pump costs approximately \$15,500.00. From a budget standpoint, Mr. Spielman noted that he will be reducing his work at the Valley View station, saving about \$7,000.00. In addition, KBX has come up with a transfer switch for Valley View at no cost to us, saving another \$7,000.00. This would pay for the cost of the first pump. A discussion followed.

MOTION: Mr. David Decker moved to approve the purchase of two high-head pumps for the Bortondale pump station at a cost of approximately \$15,500.00 per pump. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-08-27)

A new fence has been installed at Valley View pump station to house our new mobile generator. A transfer switch has become available to us through KBX at no cost. The transfer switch facilitates the automatic operation of the generator in the event of a power failure to the station. While the generator will be housed at this station, it can be taken to other stations when necessary.

A new control box has been installed at the Letitia Lane station which provides auto trouble reporting to KBX just as our auto dialers do at our other stations. In addition, the control box has a built-in generator socket and a built-in automatic transfer switch. A 10 KW generator has been donated for use at this hard-to-reach station. While the generator will not be automatic, it will provide readily available power during an outage.

Mr. Byrne suggested sending a thank you to KBX for their help.

With the above additions, six of our ten stations have backup power on site. Three of the generators are portable and can be used at any station. The Bortondale generator is over 25 years old and its replacement should be considered as part of our 2019 budget discussions.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Regarding the sanitary sewer mapping of the area north of Route 1, Service Areas Five, Six, Seven, Eight, and Nine have been completed. Service Area Four is 75% complete.

In the area south of Route 1, District Four (Braves Trail pump station) is 100% complete, District Five (Media Station pump station) is ongoing and is 50% complete, and District Six (Bortondale pump station) is ongoing and is 80% complete.

With respect to sewer cleaning, gravity mains to be serviced in District Four are 100% complete, and Districts Five and Six are 95% complete. All sewer cleaning is ongoing.

Four pumps have been installed since last month.

MR. ROBERT L. PINTO, SOLICITOR

No report. There was a discussion regarding an unoccupied property whose owner owes a substantial amount of money to the Sewer Authority.

MOTIONS AND RESOLUTIONS

MOTION: Ms. Eileen Joseph moved to approve the audited financial statements of the Upper Providence Township Sewer Authority for the year ended December 31, 2017 by Leitzel and Economidis PC. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 18-08-28)

MOTION: Mr. David Decker moved to adjourn the meeting of August 8, 2018. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-08-29)

The meeting ended at 8:08 p.m.

The next meeting will be on September 12, 2018.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2018
AUGUST

- 24. Approval of the minutes of the meeting of June 13, 2018 as presented.**
- 25. Ratification of the payment of items on the voucher list of July 11, 2018.**
- 26. Approval of the voucher list of August 8, 2018 as presented.**
- 27. Approval to purchase two high-head pumps for the Bortondale pump station at a cost of approximately \$15,500.00 per pump.**
- 28. Approval of the audited financial statements of the UPTSA for the year ended December 31, 2017 by Leitzel and Economidis PC.**
- 29. Adjournment of the meeting of August 8, 2018.**

