

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JULY 14, 2021**

The Upper Providence Township Sewer Authority meeting was held on Wednesday, July 14, 2021 in the Township building. It was called to order at 7:28 p.m. by Chairman, Michael Byrne.

Those present: Mr. Michael Byrne
 Mr. David Daniel
 Ms. Patricia Hall, Office Manager
 Mr. Matthew B. Hayes
 Mr. James P. Kelly, P. E.
 Mr. Gregory M. Mallon, Esq.
 Mr. Kevin Matson, P. E.
 Mr. Robert L. Pinto, Solicitor
 Mr. Robert Powell
 Mr. Richard T. Spielman, Jr., Operations Manager

Those not present: Mr. Silas Jimenez

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of June 9, 2021 were reviewed.

MOTION: Mr. David Daniel moved to approve the minutes of the meeting of June 9, 2021 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 21-07-27)

INCOME AND EXPENSES

Ms. Hall made reference to Item #27, noting that this was the first invoice received from USIC Locating Services, LLC for service (marking our lines with regard to PA One calls) from June 1 to June 30, 2021. Mr. Kelly is receiving a list of all areas that are marked and will be reviewing this information on a monthly basis.

MOTION: Mr. Gregory M. Mallon moved to approve the Voucher List of July 14, 2021 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 21-07-28)

Ms. Hall reported that the auditors had been in the office and noted that there should be an audit report available next month.

REPORTS OF OFFICERS

Mr. Powell was advised that Township Council has received its stimulus money, and it was recommended that we attend the Township meeting on August 12, 2021.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 225 permits and 222 pumps; **Phase Two** (187 customers) 186 permits and 185 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 151 permits and 147 pumps; **Phase Six** (175 customers) 173 permits and 168 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 131 permits and 130 pumps; **Phase Nine** (104 customers) 97 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). Percentage of residents connected is 95.2% and 47 pumps have not been issued. This total does not include 40 Toft Woods residents.

The following is a summary of grinder pump repair costs for 2021. This includes work performed in 2020 but billed in 2021.

<u>Calls</u>	<u>Total Cost</u>	<u>Agreement Savings</u>	<u>Billed to Customers in 2021</u>
112	\$55,771	\$22,244	\$3,673

Cores from stock pumps used for replacement savings, \$19,200.

Note: Mr. Spielman has provided Mr. Pinto with a list of unpaid grinder repair costs caused by customer misuse.

The year-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021 (1/1-6/7)</u>	<u>2021 (6/7-7/13)</u>
Clear – no facilities	455	333	69
Field Marked	520	293	32
<u>Other</u>	<u>94</u>	<u>98</u>	<u>27</u>
Total	1069	724	128
Response Rate	100%	100%	

Mr. Spielman and Mr. George Golden met with Mr. Kelly to review the design of the new Bortondale pump station. The meeting was productive in providing a number of improvements to the design. All of Mr. Golden's concerns were addressed. Mr. Spielman is confident that Mr. Kelly and his staff have done an

excellent job of addressing a very challenging situation and have developed a design which will be a significant improvement over the existing station.

Attached to Mr. Spielman's report were a list of customer bills for non-sewer service from 9/17/19 through 3/22/21 and a news article dated March 26, 2021 and titled "America's Obsession with Wipes is Tearing Up Sewer Systems", which he strongly encouraged the board members to read.

REPORTS OF COMMITTEES

Mr. Byrne will call an executive session with the Personnel and Administrative Committee later in the meeting. The other two committees did not meet.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Mr. Kelly said that the one-call mark out has been successfully transferred to USIC.

The contract(s) bid opening was held today, July 14. Mr. Kelly reviewed the bid tab results, which were attached to his report. They came in much higher than expected. The lowest bids were: GC work – Blooming Glen Contractors, and Electric – Charles A. Higgins & Sons, Inc. We have two choices...we can either accept the lowest bids and move on or throw out all the bids. He is not suggesting that we throw out the lowest bids. This is a brand new pump station and the only thing that can be salvaged is the existing wet well. His recommendation is to look into the financing for the project. He would like Township Council to consider these bids and provide direction. A lengthy discussion followed about project financing, Middletown Township, Township Council and effects on UPTSA rate payers.

Mr. Kelly recommended that a letter be sent to Township Council asking that the Authority be put on the agenda as a line item for their August 12 meeting. Mr. Pinto was asked to compose the letter which will be signed by Mr. Byrne on Sewer Authority letterhead. Mr. Powell suggested that the letter be sent to each of the Council members also.

Mr. Byrne asked that Ms. Hall, Mr. Kelly and Mr. Spielman, get together what is needed for his presentation to Council including supporting documents that would reinforce our position and a "Doomsday Scenario". Messrs. Mallon, Matson, and Powell will attend the meeting with Mr. Byrne on August 12.

Mr. Byrne agreed to Ms. Hall's suggestion of asking Mr. Russ McIntosh to do an evaluation of the cost of rebuilding the Bortondale pump station with our current

rate structure if we do not receive any additional financial assistance on this project. What would the rate increase be to cover our expense.

Mr. Byrne called for an executive session with the members of the Personnel and Administrative Committee.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto passed out copies of his resolution.

MOTIONS AND RESOLUTIONS

MOTION: Mr. Matthew B. Hayes moved to approve having Kelly and Close Engineers submit a proposal to put together a capital budget plan. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 21-07-29)

MISCELLANEOUS

KBX GOLDEN REPORT FOR JUNE, 2021

Mr. Brophy performed routine operations and maintenance at Braves Trail and Rose Tree Upper stations. He made general pump station observations and repairs at: Bortondale – one call for lag alarm and one for a power failure; Letitia Lane – ZAP pest control on site to maintain ground bees on station's premises; Media Station - one call for lag alarm and one for a power failure due to heavy rain; Rose Tree Lower – one call for lag alarm due to rain; Toft Woods – two calls for power failures; Valley View – three calls for lag alarms and one where generators were filled with fuel; and Winter Street where generators were also filled with fuel.

He performed quarterly cleaning at Crum Creek and Farnum Roads and replaced the manhole frame and cover on Bobbin Mill Road, later replacing the riser on blow off located in a stone parking area.

MOTION: Mr. Gregory Mallon moved to adjourn the meeting of July 14, 2021. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 21-07-30)

The meeting ended at 9:00 p.m. The next meeting will be on August 11, 2021.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2021
JULY

- 27. Approval of the minutes of June 9, 2021 as presented.**
- 28. Approval of the Voucher List of July 14, 2021 as presented.**
- 29. Approval for Kelly and Close Engineers to submit a proposal to put together a capital budget plan.**
- 30. Adjournment of the meeting of July 14, 2021.**