

UPPER PROVIDENCE TOWNSHIP  
DELAWARE COUNTY  
BUSINESS MEETING  
July 12, 2018

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The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Thursday, July 12, 2018 at the Upper Providence Township Building. Chairman Timothy Broadhurst called the business meeting to order at 7:33 PM. Mr. Broadhurst led the Pledge of Allegiance.

**Roll Call**

Present: Mr. Timothy Broadhurst, Chairman, Ms. Kathy Heupler, Vice Chair, Ms. Beth Glassman and Mr. Ray Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Ms. Naughton-Beck, Township Solicitor, Mr. J.P. Kelly, Engineer, Ms. McCloskey, Adm. Assistant and Walt Omlor, Constable.

Not Present: Mr. Ed McLoughlin

**Awards, Presentations and Announcements**

Mr. Lebold advised that there will only be one yard waste pick-up this month as the first pick-up date was on the Holiday, July 4<sup>th</sup> and there is no makeup date. The Summer Rec totals are 24 CIT's and 70 campers. AQUA has started water main replacement on Kelly Land and Pinetree Road.

**Public Forum**

Karen Ashback, 145 Winter Street was in attendance representing the Library. Updated Council on what is happening at the library.

**Approval of Minutes**

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve the June 14, 2018 Regular Council Business Meeting minutes.

Ms. Glassman	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Municipal Boards, Authorities, Commissions and Committees**

Vacancies were discussed.

**Zoning, Subdivision and Land Development**

**Final Land Development for Rose Tree Elementary School Modular Classrooms**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the Final Land Development Plan for the Rose Tree Elementary School Modular Classroom Building at 1101 First Avenue, prepared by G.D. Houtman & Son, Inc., dated May 31, 2018 subject to compliance with the Township Engineers review letter dated June 21, 2018.

Ms. Glassman	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Unfinished Business**

None

**New Business**

**Voucher List for March 2018**

Ms. Heupler made a motion, seconded by Ms. Wilson, to approve the voucher list for June, 2018 in the amount of \$350,856.40.

Ms. Glassman	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Ordinance 518 to Amend Permit Fee Renewal**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the first reading of Ordinance 518, to amend Chapter 870.06 to change the renewal permit fee associated with transient merchants.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

**Resolution 2018-16**

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve Resolution 2018-16, authorizing the Township Engineer to submit the necessary documents for the Multimodal Transportation Fund Grant Application.

Ms. Glassman	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Approval of Payment Request #1 & #2 to MOR Construction**

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve Payment request #1 in the amount of \$34,479.00 and Payment Request #2 in the amount of \$16,092.45 for a total amount of \$50,571.45 to MOR Construction Services, Inc. for work completed on the 2018 Infrastructure Improvement Project as authorized by the Township Engineer.

Ms. Glassman	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Council's Administrative Reports**

None

**Engineers Report**

The road Program will begin the week of August 6<sup>th</sup>.

**Adjournment-**

There being no further business, Ms. Heupler made a motion to adjourn the meeting. The motion was approved by unanimous voice vote and the meeting was adjourned at 7:42 PM.

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Gregory C. Lebold  
Township Secretary

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Timothy Broadhurst  
Council Chairman