

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JULY 10, 2019**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, July 10, 2019 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

Those attending: Mr. Michael Byrne
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Robert L. Pinto, Solicitor
Mr. Robert Powell

Those not attending: Mr. Kevin Matson
Mr. Eugene O'Brien
Mr. Richard T. Spielman
Mr. Walter J. Weinrich

Others attending: Ms. Eileen Joseph

PUBLIC COMMENT

None.

PRESENTATION

Mr. Byrne presented Ms. Joseph with a gift certificate as a token of the board's gratitude and appreciation for her distinguished service. He thanked her personally for all of her hard work and the help she provided as a board member. Ms. Joseph acknowledged the gift, said that it had been a pleasure to serve, and noted that she had learned a lot during her term. She then thanked the board and left the meeting.

MINUTES

The minutes of the meeting of June 12, 2019 were reviewed.

MOTION: Mr. Robert Powell moved to approve the minutes of the meeting of June 12, 2019 as presented. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 19-07-29)

INCOME AND EXPENSES

Attention was called to Item #10, Bortondale Pump Station Upgrade, and Item #14, Adjustment of the Elevation of Manholes relevant to the Master Casting Agreement.

MOTION: Mr. Gregory M. Mallon moved to approve the Voucher List of July 10, 2019 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 19-07-30)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Since Mr. Spielman was on vacation, there was no Operations Manager's report this month.

REPORTS OF COMMITTEES

No reports. Mr. Byrne referred to the committees and their respective members as appointed at the January 2019 meeting. There are three members on each of the three committees and Mr. Byrne, as Chairman, is on all three. Mr. Byrne appointed the newer members to committees to replace those who have left as follows: Mr. Robert Powell to the Finance Committee, Mr. Kevin Matson to Engineering, and Mr. Gregory M. Mallon to Personnel and Administration.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Mr. Kelly reported that he will not be attending next month's meeting (August 14).

Regarding the sanitary sewer mapping project, District 4 (Braves Trail pump station), District 5 (Media Station), District 6 (Bortondale), and Districts 11 and 12 (Crum Creek LPSS North and South) are 100% complete. Districts 1 (Lemon Street), 2 (Valley View), 3 (Winter Street), and District 10 (Ridley Creek LPSS North) are 90% complete. District 8 (CDCA/Farnum Road) is 70% complete; District 9 (Ridley Creek LPSS South) is 5% complete; and Districts 7 (Wooded Way LPSS) and 10A (Toft Woods) are 0% complete.

No pumps have been installed within the last month.

Pursuant to Mr. Spielman's request, Kelly and Close Engineers has located and forwarded the Certificate of Origin for the mobile generator.

With regard to sewer cleaning, Video Pipe Services has completed nearly 95% of the scope of work. Several manholes still need to be opened and cleaned. Once this is

complete and the contractor submits for payment, Mr. Kelly will review the invoice and make a recommendation. This is the final year of the work included within this contract. There was a discussion about the future contract and about tightening up the language in it.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto mentioned the foreclosure sale of a house on Rose Tree Road. Ms. Hall noted that while we have not been paid as yet, she was told by an individual in the sheriff's office that sometimes it takes a while but we are on the list and will be receiving payment.

Ms. Hall mentioned that the first-class letters had been mailed out and we have received two or three responses. One resident paid the tapping fee and two others made inquiries about the process. When Mr. Spielman returns, the certified letters will be sent out.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

Ms. Hall distributed the audited financial statements prepared by Leitzell and Economidis for the year ended December 31, 2018. She asked the board members to take them home and review them, and she will add them to next month's agenda for a motion of approval.

Following a question by Mr. Hayes, there was a discussion about certain items being over budget (ex. Repair Mains and Manholes). Ms. Hall noted that the budgeted items are not adjusted or moved once the budget has been approved, but information from this year's budget is used to prepare next year's.

There was a discussion involving sewers and a proposed hotel on the site of the former 'The Little Inn'.

KBX REPORT FOR THE MONTH OF JUNE

Mr. Kevin Brophy made trouble calls or repairs to the following pump stations. At Winter Street, he responded to a power failure alarm and two high water alarms on the same day due to a heavy rain event. He made calls to Bortondale, responding to a high water alarm during heavy rain and a power failure, and during the period March 4 through June 28, he installed a suction spool and start-up high head pump.

He made four calls to Valley View, one for a high water alarm, one to clear an obstruction and clean the priming system, and two to order replacement parts for a leaking check valve and later to install it. He called in Site Specific to look at pump #2 at Toft Woods. They think the problem is a switch issue.

He made three calls to Braves Trail, one responding to a lag alarm and another for a power failure. During a third call, he installed a new retro dome kit. He also made a call to Rose Tree Estates Upper for a power failure.

Mr. Brophy included two recommendations: 1. Budget \$29,150 for force/discharge main and piping upgrades to Bortondale to complete the station retrofit; and 2. Consider KBX Golden for the Sewer Authority's jetter/sewer main cleaning and CCTV work as they have provided this work in neighboring communities.

MOTION: Mr. Gregory M. Mallon moved to adjourn the meeting of July 10, 2019. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 19-07-31)

The meeting ended at 8:12 p.m.

The next meeting will be on August 14, 2019.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2019
JULY

- 29. Approval of the meeting minutes of June 12, 2019 as presented.**
- 30. Approval of the Voucher List of July 10, 2019 as presented.**
- 31. Adjournment of the meeting of July 10, 2019.**