

UPPER PROVIDENCE TOWNSHIP  
DELAWARE COUNTY  
BUSINESS and COMMITTEES MEETING  
June 25, 2020

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The Upper Providence Township Council held the regularly scheduled monthly Business and Committees meeting on Thursday, June 25, 2020 via Zoom teleconference. Chairperson Beth Glassman called the business meeting to order at 7:34 PM.

Ms. Glassman announced that an executive session was held prior to the meeting to discuss personnel issues.

**Roll Call**

Present: Ms. Beth Glassman, Mr. Elgin Akarsoy, Mr. Kevin Else, Ms. Kathy Heupler and Mr. Ray Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Mr. Carl Ewald, Township Solicitor, Joanne Moore, Controller and Ms. Kim McCloskey, Administrative Assistant.

**Awards, Presentations and Announcements**

None

**Public Forum**

Jane Ferry, 1071 N. Ridley Creek Road, asked for suggestions regarding the Eagle Scout Project.

**Old Business**

None

**New Business**

**Environmental Commission Resignation**

Mr. Akarsoy made a Motion, seconded by Mr. Else, to accept the resignation of Penny Joines from the Environmental Commission.

Mr. Akarsoy	Yes	Mr. Wilson	Yes
Mr. Else	Yes	Ms. Glassman	Yes
Ms. Heupler	Yes		

Motion approved 5-0

**BCO Appointment**

Mr. Akarsoy made a Motion, seconded by Ms. Heupler, to appoint Jeff Gentile

from Linn Architects as the new Building Code Official for the remainder of 2020.

Mr. Akarsoy	Yes	Mr. Wilson	Yes
Mr. Else	Yes	Ms. Glassman	Yes

Ms. Heupler            Yes

Motion approved 5-0

**Adjournment**

There being no further business, a motion was made to adjourn the business portion of the meeting. The motion was approved by unanimous voice vote and the business meeting was adjourned at 7:45 PM.

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**COMMITTEES MEETING**

Committees' discussions commenced immediately following adjournment of the business portion of the meeting.

**Administrative Committee:**

None

**Community Development Committee:**

None

**Fiscal Committee:**

Mr. Else initiated the discussion on the 2020 Budget status. Discussions included:

- Real estate transfers and other income deficiencies
- Automotive and maintenance expenses
- Deferring the IT equipment for the Council room and a major purchase for the highway department until next year
- Most of our expenses are non-discretionary
- Discretionary expenses will need to be cut where possible
- COVID-19 Reimbursements - all expenses are being tracked
- Expenses and grant monies for Farnum road
- Ways to create more revenue

Ms. Heupler presented a Power Point presentation which indicated the revenue and expenses through the end of May, which also included projections for what will be needed to be on Budget for this year.

**Public Safety Committee:**

No report

**Public Works Committee:**

No report

**Adjournment**

There being no further business, the Committees portion of the meeting was adjourned at 8:30 PM.

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Gregory C. Lebold  
Township Secretary

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Beth Glassman  
Council Chairperson