

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MAY 8, 2019**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, May 8, 2019 in the Township building. It was called to order at 7:32 p.m. by Chairman, Michael Byrne.

Those attending: Mr. Michael Byrne
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq., new board member
Mr. Kevin Matson, P. E., new board member
Mr. Eugene O'Brien
Mr. Robert L. Pinto, Solicitor
Mr. Robert Powell
Mr. Richard T. Spielman, Jr., Operations Manager
Mr. Walter J. Weinrich, Esq

Those not attending: Mr. David Decker
Ms. Eileen Joseph

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of March 13, 2019 were reviewed.

MOTION: Mr. Walter J. Weinrich moved to approve the minutes of the meeting of March 13, 2019 as presented. Seconded by Mr. Matthew B. Hayes. Motion carried with one abstention. (MOTION 19-05-20)

INCOME AND EXPENSES

Ms. Hall called attention to Item #1, Aqua PA Wastewater Inc. 1st quarter 2019 bulk sanitary sewer service and item #22, RS Miles & Son Valley View Road pump station improvements.

MOTION: Mr. Matthew B. Hayes moved to approve the Voucher List of May 8, 2019 as presented. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 19-05-21)

MOTION: Mr. Eugene O'Brien moved to ratify the payment of items on the Voucher List of March 13, 2019 as presented. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 19-05-22)

REPORTS OF OFFICERS

No reports. Mr. Byrne noted that a former board member, Mr. Joseph Granger, had passed away and he asked that he be kept in our thoughts and prayers.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: Phase One (227 customers) 211 permits and 212 pumps; Phase Two (189 customers) 185 permits and 184 pumps; Phase Three (122 customers) 120 permits and pumps; Phase Four (86 customers) 79 permits and 77 pumps; Phase Five (155 customers) 149 permits and 141 pumps, Phase Six (182 customers) 172 permits and 161 pumps; Phase Seven (75 customers) 70 permits and 65 pumps; Phase Eight (134 customers) 126 permits and 121 pumps; Phase Nine (104 customers) 93 permits and 87 pumps. The amount of main installed is 159,471 feet (30.2 miles), and service pipe is 29,260 feet. The percentage of residents connected is 91.1% and 106 pumps have not been issued. This total does not include 40 Toft Woods residents. A three-phase pump was installed on a home on Clearwater Drive. There may be one remaining home in this high-pressure area.

A draft letter to all unconnected residents has been prepared by Mr. Weinrich. Mr. Spielman would like to send this letter out by the end of May, 2019.

The fabricated repair parts for the vacuum system at the Bortondale pump station have been installed and the station is fully operational. The full rebuild of the station is nearly complete.

Mr. Spielman noted that he had received a bill for approximately \$5,000.00 from PennDOT for work done in 2017 on Ridley Creek Road. He has challenged that charge and asked for an itemized list of the work they did. Most likely, an item will appear on next month's Voucher List for about \$4,000.00 or \$5,000.00 for the work done in 2017.

The exterior building renovation at the Valley View pump station is completed.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

The intern for Kelly and Close is scheduled to begin work for the summer months next week. Accordingly, they will be increasing their data collection and GIS mapping.

Regarding sanitary sewer mapping of the area north of Route 1, Service Areas Four through Nine are 100% complete, Two is 1% complete and Three is 27% complete. Both are ongoing.

In the area south of Route 1, District Four (Braves Trail pump station), District Five (Media Station pump station), and District Six (Bortondale pump station) are 100% complete.

One pump has been installed since last month.

Mr. Kelly received word today that the mobile generator will be delivered within the next two weeks.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto noted that he had reviewed the bylaws with regard to electing officers. To do so, there has to be a majority of those presently on the board. This would mean we would need four members of the board voting to elect an officer. He said we could elect officers at tonight's meeting.

Mr. Byrne stated that there are two positions on the board which need to be filled. They are Vice-Chairman and secretary. He proposed that Mr. Hayes be nominated as Vice-Chairman and Mr. Matson as Secretary.

MOTION: Mr. Eugene O'Brien moved to approve and install Mr. Matthew B. Hayes as Vice-Chairman and Mr. Kevin Matson as Secretary. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously.
(MOTION 19-05-23)

MOTIONS AND RESOLUTIONS

Mr. Weinrich mentioned that in March we had discussed issuing letters to those homeowners who had either failed to complete the necessary application, pay the tapping fee and connect their residences to the public sewer or who had paid the tapping fee but had failed to connect. He had composed a draft of the proposed

letter which would include a copy of the Township ordinance and which had been reviewed by the members of the board. Mr. Pinto felt we should also send a copy of the letter to the Township. It should be sent out as soon as possible.

MOTION: Mr. Eugene O'Brien moved to approve the letter composed by Mr. Walter J. Weinrich which is to be sent out to those homeowners who have not connected to the public sewer system. It should be sent by regular and by registered mail along with a copy of the Township ordinance. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 19-05-24)

MISCELLANEOUS

None.

KBX REPORT FOR THE MONTH OF APRIL

Mr. Marchionne dropped off the motor and fitting at the Valley View pump station, and on April 4th, installed the motor for the ventilation system and checked the system for proper operation.

He responded to power failures at the Bortondale and Braves Trail pump stations where he notified PECO and monitored the stations until power was restored. He also responded to a lag alarm call at the Media Station pump station, cleared an obstruction and tested the system for proper operation.

He delivered fuel for the generator at the Rose Tree Park pump station.

MOTION: Mr. Eugene O'Brien moved to adjourn the meeting of May 8, 2019. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 19-05-25)

The meeting ended at 8:06 p.m.

The next meeting will be on June 12, 2019.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2019
MAY

- 20. Approval of the meeting minutes of March 13, 2019 as presented.**
- 21. Approval of the Voucher List of May 8, 2019 as presented.**
- 22. Ratification of the Voucher List of March 13, 2019 as presented.**
- 23. Approval to install Mr. Matthew B. Hayes as Vice-Chairman and Mr. Kevin Matson as Secretary.**
- 24. Approval of the letter composed by Mr. Walter J. Weinrich which is to be sent by registered mail and regular mail to those homeowners who have not yet connected to the public sewer along with a copy of the Township ordinance.**
- 25. Adjournment of the meeting of May 8, 2019.**