

UPPER PROVIDENCE TOWNSHIP  
DELAWARE COUNTY  
BUSINESS MEETING  
April 12, 2018

---

The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Thursday, April 12, 2018 at the Upper Providence Township Building. Chairman Timothy Broadhurst called the business meeting to order at 7:30 PM. Mr. Broadhurst led the Pledge of Allegiance.

**Roll Call**

Present: Mr. Timothy Broadhurst, Chairman, Ms. Kathy Heupler, Vice Chair, Ms. Beth Glassman and Mr. Raymond Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Ms. Naughton-Beck, Township Solicitor, Mr. J.P. Kelly, Engineer, Ms. McCloskey, Adm. Assistant and Walt Omlor, Constable.

Not Present: Mr. Ray Wilson

**Awards, Presentations and Announcements**

Eileen Manning, Treasurer of the Delco Cruisers Car Club presented Police Chief Montella and Fire Chief MacCain with Certificates of Recognition for their departments help with the Car Clubs Toys for Tots Drive.

Police Chief Montella presented Corporal Lawrence Baker with an award in recognition of his professionalism and devotion to duty for his outstanding performance during a bank robbery while off duty, resulting in the apprehension of the perpetrators.

Fire Marshall Alan Mancill, Police Chief Montella and Fire Chief MacCain provided a summary on the emergency management operations for the March 2<sup>nd</sup> storm.

Mr. Broadhurst announced that the Committees Meeting on April 26<sup>th</sup> will be held at 6:00 p.m. instead of the usual 7:30, so that there will be a quorum.

Mr. Lebold announced that the Planning Commission Meeting scheduled on April 21<sup>st</sup> has been cancelled. The next meeting will be May 21<sup>st</sup>.

**Public Forum**

Cynthia Sabatini of 220 Bobbin Mill Road expressed her concerns about the response time of getting her street cleared during the March storm.

**Approval of Minutes**

Ms. Heupler made a motion, seconded by Mr. McLaughlin, to approve the March 8, 2018 Regular Council Business Meeting minutes.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the March 22, 2018 Council Business and Committees Meeting minutes.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Municipal Boards, Authorities, Commissions and Committees**

Mr. Broadhurst stated that there is one vacancy on the Sewer Authority that must be from the 1<sup>st</sup> District and one vacancy on the Recreation Board that can be from any District but the 4<sup>th</sup> and on vacancy on the Environmental Commission that can be from any District but the 5<sup>th</sup>. The Ethics Committee will need appointments at the next meeting as they expire on April 1, 2018.

**Zoning, Subdivision and Land Development**

There were three cases at the last meeting. The Board will be rendering a decision at the next meeting

**Unfinished Business**

None

**New Business**

**Voucher List for March 2018**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the voucher list for March 2018 in the amount of \$505,451.44.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Donation Request – Rose Tree Elementary PTG**

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve a donation to the Rose Tree Elementary PTG for the Strawberry Festival in the amount of \$150.00

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Ordinance 516 - First Reading**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve the first reading of Ordinance 516 Establishing the Upper Providence Township Police Employees' Pension Plan and the Trust (the "Prior Plan"), effective September 9, 1971, to provide benefits upon death, disability or retirement for eligible employees and their beneficiaries.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**Donation Request – Penncrest High School Baseball**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve a donation to the Penncrest High School Baseball in the amount of \$250.00.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Abstain	Mr. Broadhurst	Yes

Motion approved 3-0

**Donation Request – Media Little League**

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve a donation to Media Little League in the amount of \$175.00 for the renewal of the fence ad for the 2018 baseball season.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Abstain

Motion approved 3-0

**Ordinance Announcement – Stop Signs**

Ms. Heupler announced an ordinance to be considered authorizing the placement of stop signs at the intersection of Cherry Street and Hair Street and at the intersection of Cherry Street and Autumn Lane.

**Proclamation - Children's Mental Health Awareness Week**

Ms. Heupler made a motion, seconded by Ms. Glassman, to approve a Proclamation proclaiming May 7-13, 2018 as Children's Mental Health Awareness Week.

Ms. Glassman	Yes	Ms. Heupler	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

**2018 Road Improvement Program**

Ms. Heupler made a motion, seconded by Mr. McLaughlin authorizing the Township Engineer to prepare bid documents and solicit bids for the 2018 Road Improvement Program.

Ms. Glassman        Yes  
Mr. McLoughlin    Yes

Ms. Heupler        Yes  
Mr. Broadhurst    Yes

Motion approved 4-0

**Council's Administrative Reports**

Mr. Lebold announced that Scott Park Day will be on April 14<sup>th</sup>, that Rep. Chris Quinn will be at the Twp. Building on April 19<sup>th</sup> for one on one discussions with residents; CRC Streams cleanup will be held April 21<sup>st</sup> and that the Spring newsletter will be posted next week.

**Engineers Report**

The contract documents for the 2018 Miscellaneous Infrastructure Improvement Project have been fully executed, with an April 16<sup>th</sup> anticipated start date, weather dependent. Mr. Kelly noted that a proposal from MOR Construction to repair the damaged head wall along Dog Kennel had been received. Mr. Kelly noted that the price to repair the headwall and the removal of the proposed speed hump on Cherry Street would result in an increase to the contract in the amount of \$3,780.00. Mr. Kelly recommended that Council approve this amendment, which was unanimously approved by Council.

**Adjournment**

There being no further business, Mr. McLaughlin made a motion to adjourn the meeting. The motion was approved by unanimous voice vote and the meeting was adjourned at 8:20 PM.

---

Gregory C. Lebold  
Township Secretary

---

Timothy Broadhurst  
Council Chairman