

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
BUSINESS and COMMITTEES MEETING
February 22, 2018

The Upper Providence Township Council held the regularly scheduled monthly Business and Committees meeting on Thursday, February 22, 2018 at the Upper Providence Township Building. Chairman Timothy Broadhurst called the business meeting to order at 7:35 PM. Mr. Broadhurst led the Pledge of Allegiance.

Roll Call

Present: Mr. Timothy Broadhurst, Ms. Beth Glassman, Mr. Edward McLoughlin, Ms. Kathy Heupler and Mr. Ray Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Ms. Beth Naughton Beck, Township Solicitor. Ms. Kim McCloskey, Admin. Assistant and Walt Omlor, Constable.

Awards, Presentations and Announcements

None

Public Forum

None

Old Business

Ms. Heupler made a motion, seconded by Ed McLoughlin to approve the 1st reading of Ordinance No. 513 establishing the maximum speed limit at 25 miles per hour on Meetinghouse Lane.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

New Business

Environmental Commission Resignation and Appointment

A discussion was had before a motion was made to nominate a resident to the Environmental Commission about who was best qualified. Three residents expressed interest.

Ms. Heupler made a motion, seconded by Mr. McLoughlin to accept the resignation of Dina Mallon from the Environmental Commission and to appoint J.R. Godwin to the Environmental Commission, filling the unexpired term until January 1, 2020.

Ms. Glassman	Abstain	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 4-0, 1 Abstention

Ordinance Announcement – To Establish Occupancy Limitations for Motel, Hotel and Inn Uses

Ms. Heupler announced that an Ordinance needs to be considered which establish occupancy time limitations for Motel, Hotel and Inn uses.

A discussion with Council and Ms. Beck was had and concerns were raised as to how this ordinance should be worded. Reviewed a sample drafted by Ms. Beck noting it is similar to the Ordinance Media Borough has. Cooking/kitchen facilities were discussed. Discussion on limiting the amount of time one can stay and how to enforce this. Extended stay due to job or fire, etc. discussed. No action taken further discussions will take place.

Approval of Infrastructure Improvements Contract

Ms. Heupler made a motion, seconded by Ms. Glassman to award the Infrastructure Improvements Contract to MOR Construction Services, Inc. in the amount of \$78,069.75.

Discussion that this was the lowest responsible bid and the Township Engineer is satisfied with them.

Ms. Glassman	Yes	Mr. Wilson	Yes
Mr. McLoughlin	Yes	Mr. Broadhurst	Yes
Ms. Heupler	Yes		

Motion approved 5-0

Ordinance Announcement – To Authorize the Township to enter into an Inter-Municipal Agreement with Delaware County for the Establishment and Governance of a Uniform Construction Code Board of Appeals

Ms. Heupler announced that an Ordinance needs to be considered To Authorize the Township to enter into an Inter-Municipal Agreement with

Delaware County for the Establishment and Governance of a Uniform Construction Code Board of Appeals.

Mr. Lebold explained that for an applicant that cannot comply with our building code, our BCO does not have the authority to waive any of the requirements they either modify or change their application to comply or they can appeal to a Board of Appeals. Upper Providence Township elected by Resolution previously to recognize Delaware County UCC Board of Appeals as our UCC Board of Appeals. He was just made aware by the County that this now has to be recognized by Ordinance.

Adjournment

There being no further business, Ms. Heupler made a motion, seconded by Mr. Wilson to adjourn the business portion of the meeting. The motion was approved by unanimous voice vote and the business meeting was adjourned at 8:05 PM.

COMMITTEES MEETING

Committees' discussions commenced immediately following adjournment of the business portion of the meeting, with Mr. Lebold reading his manager's report

Administrative Committee:

A request for a stop sign at Timberjump and Paddock has been evaluated by the Township Engineer who determined it does not meet the required warrants.

78 Old Mill Drive drainage issues were discussed. Mr. Lebold suggested that Council discuss this matter with our Engineer and Solicitor.

Concerns with our ZHB officials not having proper ID when going out to a property were raised. There was a discussion about who should get the identifications. Zoning, Council, Planning Commission and Environmental Commission and our third party inspectors.

Two Handicapped parking spaces have been requested and doctors' notes received for 36 Valley View Road and 25 Letitia Lane. Discussion on what is needed in order to remove the handicapped spot when it is no longer needed.

Currently there is one vacancy one the Recreation Board, one for the Sewer Authority and one (potentially 3) for the Environmental Commission.

Community Development Committee:

Ms. Glassman would like Wawa to include the UPT logo on their sign like Media has. A monument type of sign. A letter or email will be sent to Bob Linn.

Mr. Lebold informed Council that the library requested the Township to have a council liaison to the Library Board. This will be discussed at the next meeting.

Ms. Heupler brought up the need to appoint a liaison or two to the Mineral Hill Committee. This will be discussed at the next meeting.

Fiscal Committee:

Mr. Wilson stated that the real estate transfer tax we currently received is in line with the 2018 budget. Mr. Wilson attended a PSATS meeting recently and posed the question as to whether Upper Providence Township could impose a pillow tax on the proposed new hotel – municipalities cannot because the state already does.

Public Safety Committee:

None

Public Works Committee:

Public works put in a concrete pad for the new condensers. Heaters are in. Mr. Lebold asked is we could come up with some way of recognizing exemplary employees.

Adjournment

There being no further business, the Committees portion of the meeting was adjourned at 8:38 PM.

Gregory C. Lebold
Township Secretary

Timothy Broadhurst
Council Chairman