

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
FEBRUARY 12, 2020**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, February 12, 2020 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

**Those attending:** Mr. Michael Byrne  
Ms. Patricia Hall, Office Manager  
Mr. Matthew B. Hayes  
Mr. James P. Kelly, P. E.  
Mr. Gregory M. Mallon, Esq.  
Mr. Kevin Matson, P. E.  
Mr. Robert L. Pinto, Solicitor  
Mr. Robert Powell  
Mr. Richard T. Spielman, Jr., Operations Manager

**Those not attending:** Mr. Walter J. Weinrich, Esq.

**PUBLIC COMMENT**

None.

**MINUTES**

The minutes of the meeting of January 8, 2020 were reviewed.

**MOTION:** Mr. Gregory M. Mallon moved to approve the minutes of the meeting of January 8, 2020 as presented. Seconded by Mr. Robert Powell.  
Motion carried unanimously. (MOTION 20-02-07)

**INCOME AND EXPENSES**

Ms. Hall called attention to Item #1, Aqua Pennsylvania Wastewater, Inc.'s invoice for fourth quarter 2019 sewer service.

**MOTION:** Mr. Robert Powell moved to approve the Voucher List of February 12, 2020 as presented. Seconded by Mr. Kevin Matson. Motion carried unanimously. (MOTION 20-02-08)

**REPORTS OF OFFICERS**

None.

**OPERATIONS MANAGER'S REPORT**

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 224 permits and 219 pumps; **Phase Two** (187 customers) 186 permits and 184 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 151 permits and 146 pumps; **Phase Six** (175 customers) 172 permits and 166 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 130 permits and 126 pumps; **Phase Nine** (104 customers) 97 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). The percentage of residents connected is 94.8% and 58 pumps have not been issued. This total does not include 40 Toft Woods residents.

Mr. Spielman referred to a letter (attached to his report) that he had written to the President of Environmental One Corporation detailing and documenting what he believes are unreasonable failure rates resulting from two primary causes. The situation involves control bracket failures. Some consideration has been received in the form of partial parts and labor but, based on recent history, this is insufficient and will end this year. The other situation involves the premature corrosion of two pressure switches. To date, we have received no help with the switch problem which affects all extreme series pumps. Mr. Spielman has tried working through our E-One sales representative with no satisfaction. He is attempting, with the attached letter and documentation, to present a compelling case that cannot be ignored and has suggested a fair approach for consideration by E-One.

Mr. Spielman met with Mr. Kelly to discuss after-hour PA One call emergency response handling. He will continue to cover emergency calls from 7:00 a.m. to 4:30 p.m., Monday through Thursday. A three-person call rotation will begin on June 1, 2020. The emergency calls which will be rotated will be those calls received after 4:30 p.m., Monday through Thursday, all of Friday, Saturday, and Sunday until 7:00 a.m. Monday morning. Mr. Spielman will prepare a monthly schedule. It will be the scheduled call person's responsibility to arrange for a replacement on the schedule when a change is necessary. He believes that this call rotation will result in little or no increase in cost to the Authority. This call rotation is not intended to be a permanent approach to this activity, but it will provide appropriate coverage until such time as our mapping system will allow other options.

Mr. Spielman reported 65 tickets for PA One call activity year-to-date. He noted this because it is a major portion of his everyday work. A ticket can be up to 1000 feet of street or property, and it could mean visiting one particular house or part of a neighborhood. He stated that it is hard to know how much work this represents. His goal eventually is to present the board with some options on how to do that.

**REPORTS OF COMMITTEES**

No reports.

**REPORTS OF CONSULTANTS**

**MR. JAMES P. KELLY, ENGINEER**

With regard to the sanitary sewer mapping project, District 4 (Braves Trail pump station), District 5 (Media Station), District 6 (Bortondale), and Districts 11 (Crum Creek LPSS South) and 12 (Crum Creek LPSS North) are 100% complete. District 3 (Winter Street) is 99% complete; Districts 1 and 2 (Lemon Street and Valley View) are 96% complete; District 10 (Ridley Creek LPSS North) is 90% complete; District 8 (CDCA/Farnum Road) is 75% complete; District 7 (Wooded Way LPSS) is 25% complete; District 9 (Ridley Creek LPSS South) is 40% complete and District 10A (Toft Woods) is 50% complete.

Seven pumps were installed within the last month.

Work continues on Farnum Road. As of this date, half of the trees have been removed and PECO electric service has been moved. It is anticipated that Verizon and Comcast will have their lines moved within a week. Once completed, the contractor will mobilize within two weeks.

**MR. ROBERT L. PINTO, SOLICITOR**

Mr. Pinto has received an inquiry from Delaware Valley Regional Finance Authority that they would like confirmation in writing from us in the form of two letters. One is to acknowledge that we send them information that they ask us to send them every year and the other is a statement that we have no more borrowing plans. Mr. Pinto noted that we have no plans for borrowing money. He will send the letters to DVRFA after they are signed.

**MOTIONS AND RESOLUTIONS**

Ms. Hall referred to a January 22, 2020 engagement letter from L&E to provide auditing services for the Authority. They usually begin the audit in June.

**MOTION:** Mr. Robert Powell moved to approve the engagement letter from Leitzell & Economidis, PC to provide auditing services to the Upper Providence Township Sewer Authority for the year ended December 31, 2019 for a fee of \$7,750. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 20-02-09)

MISCELLANEOUS

KBX GOLDEN REPORT FOR JANUARY, 2020

Mr. Brophy made three calls to the Bortondale pump station, one to install a new pump assembly, one to meet with the factory representative for problems with the assembly, and one in response to a high water alarm during a heavy rain event.

He responded to both a high level alarm at Valley View where he replaced a float, and to a lag pump running alarm at Braves Trail where he cleaned and reprimed the pump.

He repaired an E-One grinder pump cord on Hillendale Road and cleared a blockage at Bishop Hollow Road and Cape Cod.

He is recommending drawings of the Bortondale Station for proposal/discussions on possible installation of by-pass pumping connection to the existing force main and is recommending four other capital repairs at the station for 2020. He included five other suggested improvements for the pump stations.

**MOTION:** Mr. Gregory M. Mallon moved to adjourn the meeting of February 12, 2020. Seconded by Mr. Matthew Hayes. Motion carried unanimously.  
(MOTION 20-02-10)

The meeting ended at 7:41 p.m.

The next meeting will be on March 11, 2020.

Respectfully submitted,

Mrs. Stella B. Thompson  
Approved \_\_\_\_\_

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**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MOTIONS FOR 2020**  
**FEBRUARY**

- 07. Approval of the minutes of the meeting of January 8, 2020 as presented.**
- 08. Approval of the Voucher List of February 12, 2020 as presented.**
- 09. Approval of the engagement letter from Leitzell & Economidis, PC to provide auditing services to the Upper Providence Township Sewer Authority for the year ended December 31, 2019 at a fee of \$7,750.**
- 10. Adjournment of the meeting of February 12, 2020.**