

**SEWER AUTHORITY
UPPER PROVIDENCE TOWNSHIP
JANUARY 10, 2018**

The monthly meeting of the Upper Providence Township Sewer Authority was held on January 10, 2018 in the Township building. It was called to order at 7:30 p.m. by Chairman Michael Byrne.

Those attending: Mr. Michael Byrne
Mr. David Decker
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Ms. Eileen Joseph
Mr. James P. Kelly, P. E.
Mr. Robert L. Pinto, Solicitor
Mr. Richard T. Spielman, Jr., Operations Manager
Mr. Walter J. Weinrich, Esq.

Those not attending: Mr. Eugene O'Brien

REORGANIZATION AND ELECTION OF OFFICERS FOR 2018

MOTION: Mr. Michael Byrne moved to appoint Mr. Walter J. Weinrich as temporary Chairman for the purpose of receiving nominations for the offices of Chairman, Vice-Chairman, Treasurer, and Secretary. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 18-01-01)

MOTION: Mr. Michael Byrne moved to elect the following slate of officers for 2018: Mr. Michael Byrne as Chairman, Ms. Eileen Joseph as Vice-Chairman, Mr. Eugene O'Brien as Treasurer, and Mr. David Decker as Secretary. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 18-01-02)

MOTION: Mr. Walter J. Weinrich moved to appoint Mr. James P. Kelly as Engineer for the Upper Providence Township Sewer Authority. Seconded by Mr. Michael Byrne. Motion carried unanimously. (MOTION 18-01-03)

MOTION: Mr. David Decker moved to appoint Mr. Robert L. Pinto as Solicitor for the Upper Providence Township Sewer Authority. Seconded by Mr. Michael Byrne. Motion carried unanimously. (MOTION 18-01-04)

MOTION: Mr. Michael Byrne moved to renew the Maintenance Agreement with Upper Providence Township. Seconded by Mr. David Decker. Motion carried unanimously. (MOTION 18-01-05)

MOTION: Mr. Michael Byrne moved to appoint the following committees (the same as in 2017): Finance Committee – Mr. Michael Byrne, Ms. Eileen Joseph, and Mr. Eugene O’Brien; Personnel and Administration Committee – Messrs. Michael Byrne and Walter J. Weinrich; and Engineering Committee – Messrs. Michael Byrne, David Decker, and Matthew B. Hayes. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-01-06)

Mr. Byrne presided over the meeting at this point.

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of December 13, 2017 were reviewed.

MOTION: Mr. Walter J. Weinrich moved to approve the minutes of the meeting of December 13, 2017 as presented. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 18-01-07)

INCOME AND EXPENSES

MOTION: Mr. Walter J. Weinrich moved to approve the Voucher List of January 10, 2018 as presented. Seconded by Ms. Eileen Joseph. Motion carried unanimously. (MOTION 18-01-08)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER’S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, these permits have been approved and pumps issued: **Phase One** (227 customers) 209 permits and pumps; **Phase Two** (189 customers) 184 permits and pumps; **Phase Three** (121 customers) 120 permits and pumps; **Phase Four** (85 customers) 79 permits and 77 pumps; **Phase Five** (155 customers) 149 permits and 137 pumps, **Phase Six** (184 customers) 158 permits and pumps; **Phase Seven** (75 customers) 69 permits and 60 pumps; **Phase Eight** (134 customers) 128 permits and 125 pumps; **Phase Nine** (104 customers) 93 permits and 86 pumps. Percentage of customers

connected is 88.9%, amount of main installed is 159,471 feet (30.2 miles), and service pipe is 29,260 feet (5.5 miles). A total of 118 pumps have not been issued. Ms. Hall noted that there are 21 residents who have not paid their tapping fees.

No additional customers in the area of the isolated system pressure problem have connected in the past month. The holidays and the extremely cold weather are key factors. Mr. Spielman has spoken with the contractors and asked them to notify their customers that we would like to proceed with connections in this area.

On behalf of Ms. Hall and himself, Mr. Spielman thanked the board for their continued support and consideration.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Regarding sanitary sewer mapping in the area North of U. S. Route 1, Service Area Five is now 100% complete; Service Area Six is 55% complete, with Wilton Woods and Coventry Lane ongoing. Dam View, Leedom, Mansion, and Lakeview Drives, Birnam Wood Lane, and Palmers Mill Road are to be completed.

In the area South of U. S. Route 1, District Four (Braves Trail) is 95% complete, with seven gravity MHs located in the easement between Spring Hollow Lane and Braves Trail Lane to be completed.

Mr. Kelly reported that the Aqua Wastewater Treatment Plant is going to expand to address future flows. It will be an upgrade to the plant.

Two pumps were installed since last month.

MR. ROBERT L. PINTO, SOLICITOR

While Mr. Pinto had no specific report, he wanted to thank the board for re-appointing him as Solicitor. He added that the 21 residents who have not paid the tapping fee only represent about 2% of the total and noted that there are liens on 118 properties. A discussion followed regarding sales of property, both upset and judicial sales.

MOTIONS AND RESOLUTIONS

None.

**MOTION: Mr. David Decker moved to adjourn the meeting of January 10, 2018.
Seconded by Ms. Eileen Joseph. Motion carried unanimously.
(MOTION 18-01-09)**

The meeting ended at 8:05 p.m.

The next meeting will be on February 14, 2018.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE SEWER AUTHORITY
MOTIONS FOR 2018
JANUARY

- 01. Appointment of Mr. Walter J. Weinrich as temporary Chairman.**
- 02. Appointment of the slate of officers as follows: Chairman - Mr. Michael Byrne; Vice-Chairman - Ms. Eileen Joseph, Treasurer - Mr. Eugene O'Brien; and Secretary - Mr. David Decker.**
- 03. Appointment of Mr. James P. Kelly as Engineer.**
- 04. Appointment of Mr. Robert L. Pinto as Solicitor.**
- 05. Renewal of the Maintenance Agreement with Upper Providence Township.**
- 06. Appointment of committees as follows: Finance – Mr. Byrne, Ms. Joseph and Mr. O'Brien; Personnel and Administration – Messrs. Byrne and Weinrich; Engineering – Messrs. Byrne, Decker, and Hayes.**
- 07. Approval of the minutes of the meeting of December 13, 2017 as presented.**
- 08. Approval of the Voucher List of January 10, 2018 as presented.**
- 09. Adjournment of the meeting of January 10, 2018.**