

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
JANUARY 8, 2020**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, January 8, 2020 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

**Those attending:** Mr. Michael Byrne  
Ms. Patricia Hall, Office Manager  
Mr. Matthew B. Hayes  
Mr. James P. Kelly, P. E.  
Mr. Gregory M. Mallon, Esq.  
Mr. Kevin Matson, P. E.  
Mr. Robert L. Pinto, Solicitor  
Mr. Robert Powell  
Mr. Richard T. Spielman, Jr., Operations Manager

The Sewer Authority has been notified as of December 12, 2019 that Mr. Eugene O'Brien has resigned from the board.

**Those not attending:** Mr. Walter J. Weinrich, Esq.  
**Others attending:** Mr. Vincent DelVacchio, Ridley Creek Road

**REORGANIZATION AND ELECTION OF OFFICERS FOR 2020**

Mr. Byrne proposed the slate of officers for 2020 as follows: Chairman – Mr. Michael Byrne; Vice-Chairman – Mr. Matthew B. Hayes; Secretary - Mr. Kevin Matson; and Treasurer – Mr. Robert Powell.

**MOTION:** Mr. Robert Powell moved to accept the slate of officers for 2020 as presented: Mr. Michael Byrne as Chairman, Mr. Matthew B. Hayes as Vice- Chairman, Mr. Kevin Matson as Secretary, and Mr. Robert Powell as Treasurer. Seconded by Mr. Matthew B. Hayes. Motion Carried unanimously. (MOTION 20-01-01)

Mr. Byrne appointed the following committee members to serve for the year 2020: Engineering Committee - Mr. Matthew B. Hayes, Mr. Kevin Matson and Mr. Michael Byrne; Finance Committee – Mr. Robert Powell, Mr. Gregory M. Mallon, and Mr. Michael Byrne; Personnel and Administration Committee – Mr. Gregory M. Mallon, Mr. Walter Weinrich, and Mr. Michael Byrne.

**MOTION:** Mr. Robert Powell moved to appoint Kelly and Close Engineers with Mr. James P. Kelly as Engineer, Mr. Robert L. Pinto Esq. as Solicitor, and Mr. Russell F. McIntosh of HRG to the Upper Providence Township Sewer Authority for the year 2020. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 20-01-02)

Mr. Byrne qualified the appointment of Mr. Robert L. Pinto by stating that he would be doing the regular course-of-event work for the Authority and, in the event that litigation would be necessary, he would be involved in seeking outside counsel. He has agreed to stay on for one more year with the possibility of additional time, based on a future decision.

**MOTION:** Mr. Matthew B. Hayes moved to renew the maintenance agreement with Upper Providence Township. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 20-01-03)

**PUBLIC COMMENT**

None.

**MINUTES**

The minutes of the meeting of December 11, 2019 were reviewed.

**MOTION:** Mr. Gregory M. Mallon moved to approve the minutes of the meeting of December 11, 2019 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 20-01-04)

**INCOME AND EXPENSES**

**MOTION:** Mr. Robert Powell moved to approve the Voucher List of January 8, 2020. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 20-01-05)

**REPORTS OF OFFICERS**

None.

**OPERATIONS MANAGER'S REPORT**

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 224 permits and 219 pumps; **Phase Two** (187 customers) 186 permits and 185 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 81 permits and 80 pumps; **Phase Five** (153 customers) 149 permits and 148 pumps; **Phase Six** (175 customers) 172 permits and 162 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 130 permits and 126 pumps; **Phase Nine** (104 customers) 97 permits and 92 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet

**(5.5 miles). The percentage of residents connected is 93.3% and 64 pumps have not been issued. This total does not include 40 Toft Woods residents.**

**Letters have been mailed, both first-class and registered, to those homeowners who have not yet connected to available sewer systems. To date, the results of the registered letters sent to homeowners not yet connected are : 82 sent, 62 delivered, 25 pumps issued.**

**The current inventory of pumps is: Scott Park – 2-74” pumps, 1-93” pump; Site Specific yard – 4-74” pumps, 6-93” pumps; and Jenkintown yard – 2-74” pumps, 55-93” pumps. Total pumps in inventory is 70 (including 10 cores).**

**Mr. Spielman has authorized Site Specific to immediately remove the cores from ten of these pumps to use as replacements for pumps that would otherwise require full rebuild at a cost in excess of \$1,600. He will explore options to dispose of these pumps. Of note is that the wooden pallets to which these pumps are mounted are badly rotted making handling difficult and dangerous.**

**One of the 20 HP pumps at the Winter Street pump station has failed and needs to be repaired or replaced. The quoted manufacturer’s price was \$18,528. At the suggestion of Mr. Kelly, Mr. Spielman obtained a Co Star price of \$15,518. The new pump has been ordered and delivery is expected in 3 to 4 weeks.**

**Responding to PA One calls has become a major portion of Mr. Spielman’s work augmented a few times per year by Kelly Engineers. Except for one or two weeks per year of vacation, he is on call 24/7/365. To provide a better understanding of the scope of this work, he attached a summary of activity for 2019 to his report. Most of this work was done during his normal working hours of 7-12;00 p.m., Monday through Thursday. However, in 2019, he was also required to respond to 60 after-hours’ calls for a total of 69.75 hours. While he received many more than 60 after-hours’ notifications, it has been his practice not to charge for his time if he could resolve the issue without leaving home. He will be looking at recommendations to make to the board for ways to modify his schedule.**

### **REPORTS OF COMMITTEES**

**The Engineering Committee did not meet; however, the Finance Committee met in December. The Personnel and Administration Committee also met, and the Sewer Authority employees were given a well-deserved increase.**

### **REPORTS OF CONSULTANTS**

**MR. JAMES P. KELLY, ENGINEER**

With regard to the sanitary sewer mapping project, District 4 (Braves Trail pump station), District 5 (Media Station), District 6 (Bortondale), and Districts 11 (Crum Creek LPSS South) and 12 (Crum Creek LPSS North) are 100% complete. District 3 (Winter Street) is 99% complete; Districts 1 and 2 (Lemon Street and Valley View) are 96% complete; District 10 (Ridley Creek LPSS North) is 90% complete; District 8 (CDCA/Farnum Road) is 75% complete; District 7 (Wooded Way LPSS), District 9 (Ridley Creek LPSS South) and District 10A (Toft Woods) are 25% complete.

No. pumps were installed within the last month.

Regarding Farnum Road, Council has contracted with Jim Carney Tree Service to remove the necessary trees (+/-21 trees). Mr. Kelly expects work to begin within two weeks. The utility company is planning to relocate their poles at the end of the month. A grant was obtained also.

**MR. ROBERT L. PINTO, SOLICITOR**

Mr. Pinto made reference to a December 17, 2019 letter he had written to Mr. Arthur Gallagher regarding insurance coverage for any environmental damage liability concerning the Farnum Road road repair. The response from Ms. Diedre Frederick noted that she has requested that her office have the opportunity to review a contract between the Township and the subcontractor from an insurance standpoint. She will follow up with the Township on her request.

**MOTIONS AND RESOLUTIONS**

None.

**MISCELLANEOUS**

Mr. Brophy made two calls to the Valley View pump station, one for a lag pump running alarm and the other for a high water alarm. He made one call to Media Station to meet a Verizon representative to repair the phone line.

He made three calls to Yarmouth Lane where he repaired a broken E1 cable.

He is recommending that we budget \$34,500 in 2020 for force/discharge main and piping upgrades to the Bortondale Station to complete the station retrofit.

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**MOTION: Mr. Kevin Matson moved to adjourn the meeting of January 8, 2020.  
Seconded by Mr. Matthew B. Hayes. Motion carried unanimously.  
(MOTION 20-01-06)**

**The meeting ended at 8:30 p.m.**

**The next meeting will be on February 12, 2020.**

**Respectfully submitted,**

**Mrs. Stella B. Thompson**

**Approved \_\_\_\_\_**

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MOTIONS FOR 2020**  
**JANUARY**

- 01. Acceptance of the slate of officers for 2020 as follows: Mr. Michael Byrne as Chairman, Mr. Matthew B. Hayes as Vice-Chairman, Mr. Kevin Matson as Secretary, and Mr. Robert Powell as Treasurer.**
- 02. Appointment of Kelly and Close Engineers with Mr. James P. Kelly as Engineer, Mr. Robert L. Pinto Esq. as Solicitor, and Mr. Russell F. McIntosh of HRG to the Upper Providence Township Sewer Authority for the year 2020.**
- 03. Renewal of the maintenance agreement with Upper Providence Township.**
- 04. Approval of the minutes of the meeting of December 11, 2019 as presented.**
- 05. Approval of the Voucher List of January 8, 2020 as presented.**
- 06. Adjournment of the meeting of January 8, 2020.**