

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
January 6, 2020
Reorganization Meeting
8:00 P.M.

The Upper Providence Township Council held its Reorganization Meeting on January 6, 2020 at 8:00 P.M. Mr. Lebold led the Pledge of Allegiance.

Installation of Elected Officials

Judge Goldberg installed Kevin Else as Councilman for the 2nd District to his first term and Elgin Akarsoy as Councilman for the 4th District to his first term.

Roll Call

Present: Mr. Akarsoy, Mr. Else, Ms. Glassman, Ms. Heupler, Mr. Wilson, Carl Ewald, Solicitor, Mr. Lebold, Twp., Mgr., Ms. McCloskey, Administrative Assistant and Walt Omlor, Constable.

Election of Temporary Chairman

Ms. Glassman made a motion, for Mr. Else to serve as temporary Chair for the purpose of electing a Chair and Vice Chair of the Upper Providence Township Council, for 2020. Mr. Akarsoy seconded.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0
Motion Carried

Election of Council Chairperson

Mr. Akarsoy nominated Ms. Glassman as Council Chairperson for 2020. Mr. Wilson seconded.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	abstain
Ms. Heupler	yes		

4-0
Motion Carried

Election of Council Vice Chairperson

Ms. Glassman nominated Mr. Akarsoy as Vice Chair of the Upper Providence Township Council for 2020. Ms. Heupler seconded.

Upper Providence Twp. Reorganization Mtg.

January 6, 2020

Page | 2

Mr. Wilson nominated Ms. Heupler as Vice Chair of the Upper Providence Township Council for 2020. There was no second.

Mr. Akarsoy	abstain	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

4-0

Motion Carried

Resolution 2020-1 Meeting Rules and Procedures

Mr. Akarsoy made a Motion, seconded by Mr. Else, to adopt a Resolution No. 2020-1 outlining rules of procedures for the conduct of business at Council Meetings.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Resolution 2020-2 – Appointment of Secretary-Treasurer/Resolution for Bonding

Mr. Akarsoy made a Motion, seconded Mr. Wilson, to adopt Resolution No. 2020-2 to appoint Gregory C. Lebold, as Township Secretary and Treasurer and to adopt a resolution providing for bonding thereof.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Township Solicitor

Mr. Akarsoy made a Motion, seconded by Mr. Else, to appoint Carl W. Ewald as Township Solicitor for the year 20202 at a monthly retainer of \$600 and an hourly rate of \$150.00.

Ms. Heupler expressed concerns over Mr. Ewald’s availability and ability to focus on Upper Providence, given the number of other municipal clients he represents.

Mr. Wilson questioned what role Mr. Ewald’s political affiliation had to do with his nomination. Mr. Glassman advised that his political affiliation didn’t have a role regarding the decision.

Mr. Akarsoy	yes	Mr. Wilson	no
Mr. Else	yes	Ms. Glassman	yes

Ms. Heupler no

3-2

Motion Carried

Appointment of Township Engineer

Mr. Akarsoy made a Motion, seconded by Ms. Heupler, to appoint James P. Kelly, P.E., as Township Engineer at the compensation provided on the year 2020 Engineering Service Fee Schedule as prescribed by Council and other general engineering at the hourly billing rate as set forth therein

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Resolution No. 2020-3 Council Administrative Committee Appointments

Mr. Akarsoy made a Motion, seconded by Mr. Else, to adopt Resolution 2020-3 establishing appointments of Council members for year 2020 Administrative Committees.

Ms. Glassman advised that in the past every member of Council has chaired a committee. The fiscal committee can only be made up of chairs of the other committees. In the future they intend to make an amendment to that.

There was discussion on how and who appoints the chairs of the committees and what is in the Home Rule Charter and the Code as well as what has been done in the past.

Mr. Wilson requested to amend the Motion to strike the chairs of each committee and require each committee to organize and designate a chairperson within 30 days.

Mr. Else requested to make an amendment to the Community Development structure to remove Ms. Heupler and add Ms. Glassman so that the Committee would comprise of Kevin Else, Ray Wilson and Beth Glassman. Ms. Glassman advised that she does not wish to be on that Committee. Ms. Heupler questioned Mr. Else about this rationale for suggesting this amendment to which he responded that he did not feel Ms. Heupler was as qualified.

It was recognized that there will be no fiscal committee until the Chairpersons are decided.

Ms. Glassman stated that the new Motion would read: To adopt Resolution 2020-3 establishing appointments of Council members for year 2020 Administrative Committees not naming Chairs just naming members of the Committees and for chairs to be decided at a later date as suggested

Upper Providence Twp. Reorganization Mtg.

January 6, 2020

Page | 4

by the solicitor or in the manner suggested by the solicitor. Which would eliminate the members of the fiscal committee. Mr. Akarsoy agrees to amend the motion as stated by the Chair. Mr. Else agree to second the Motion.

ADMINISTRATIVE COMMITTEE

Members: Beth Glassman, Elgin Akarsoy & Kevin Else

COMMUNITY DEVELOPMENT COMMITTEE

Members: Kevin Else, Ray Wilson and Kathy Heupler

FISCAL COMMITTEE

Members: The Chairpersons of the Committees

PUBLIC SAFETY COMMITTEE

Members: Elgin Akarsoy, Ray Wilson & Beth Glassman

PUBLIC WORKS COMMITTEE

Members: Kathy Heupler, Elgin Akarsoy & Ray Wilson

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Code Enforcement Officers and Zoning Officer

Mr. Akarsoy made a Motion, seconded by Ms. Heupler, to appoint Gregory C. Lebold, Code Enforcement and Zoning Officer and Michael Barnhart, as Assistant Code Enforcement Official for the year 2020 in accordance with the fixed rates for such services as applicable.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Road Master

Mr. Akarsoy made a Motion, seconded by Mr. Wilson, to appoint David Pysher as Road Master for the year 2020.

Mr. Akarsoy	yes	Mr. Wilson	yes
-------------	-----	------------	-----

Upper Providence Twp. Reorganization Mtg.

January 6, 2020

Page | 5

Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Resolution 2020-4 Chief Administrative Officer

Mr. Akarsoy made a Motion, seconded by Kevin Else, to adopt Resolution No. 2020-appointing Joanne Moore as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Township Staff

Mr. Akarsoy made a Motion, seconded by Ms. Heupler, to reappoint Township Staff as per the terms and conditions set forth in 2017 Collective Bargaining Agreement.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Additional Township Officers

Mr. Akarsoy made a Motion, seconded by Mr. Else, to appoint additional Township Officers.

- a. To appoint Linn Architects, as year 2020 Building Inspector and such other qualified persons as may be designated to assist as needed in accordance with the rate for such services.
- b. To appoint Yerkes Associates, Inc. as the alternate UCC inspection agency for 2020 at the compensation provided in their 2020 Consulting Services Fee Schedule.
- c. To appoint Steve Tomassetti, as Building Code Official for the year 2020.
- f. To appoint Linn Architects, as year 2020 Use and Occupancy and Apartment Inspectors or other such qualified persons as designated in accordance with the rate for such services.

- i. To appoint Linn Architects, as year 2020 Plumbing inspector, or other such qualified persons as designated in accordance with the rate for such services.
- j. To appoint Linn Architects, as year 2020 Mechanical inspector, or other such qualified persons as designated in accordance with the rate for such services.
- g. To appoint United Inspections as the electrical inspector for 2020.
- h. To appoint Mark A. Bryan, of Environmental Management & Consulting, Inc., 2020 Sewage Enforcement Officer.
- i. To appoint Alan Mancill as 2020 Township Fire Marshal.
- j. To appoint Alan Mancill as 2020 Emergency Management Coordinator at a rate of \$625.00 a month and Gregory C. Lebold as Deputy Emergency Management Coordinator.
- k. To appoint Allen R. Strickler as Animal Control Officer for the Year 2020.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of other Counsel

Mr. Akarsoy made a Motion, seconded by Ms. Heupler to appoint other counsel.

- a. To appoint Ernie Angelos, Esq. as 2020 Solicitor for the Zoning Hearing Board at an hourly rate of \$160.00.
- b. To appoint Daniel Siegel, Esquire for utilization as needed as Special Counsel for Hearings and Conflict the year 2020 at an hourly rate of \$150.00.
- c. To appoint John P. McLaughlin, Esq. from Campbell, Durrant, P.C., as needed for Labor Counsel for the year 2020 at an hourly rate of \$295.00 per hour and \$180 per hour for clerks and paralegals.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes

Ms. Heupler yes

Upper Providence Twp. Reorganization Mtg.

January 6, 2020

Page | 7

5-0

Motion Carried

Appointment of Civil Defense Director

Mr. Akarsoy made a Motion, seconded by Mr. Else, to appoint the Chairperson of the Public Committee as Civil Defense Director for 2020.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Auditor

Mr. Akarsoy made a Motion, seconded by Mr. Wilson, to appoint Leitzell & Economidis, PC as 2020 Auditors.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Appointment of Actuary – Pension Funds

Mr. Akarsoy made a Motion, seconded by Mr. Else, to appoint the Thomas J. Anderson as Actuary for the Police and Non-uniformed Pension Plans for the year 2020.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes
Ms. Heupler	yes		

5-0

Motion Carried

Resolution No. 2020-5 Depository for Township Funds for 2020

Mr. Akarsoy made a Motion, seconded by Mr. Wilson, to adopt Resolution No. 2020-5 designating Republic Bank, TD Bank, Pennsylvania State Association of Boroughs, (PSAB), and other federally insured mutual fund and depositories approved by Council as depositories for the receipt of funds of Upper Providence Township for the year of 2020.

Mr. Akarsoy	yes	Mr. Wilson	yes
Mr. Else	yes	Ms. Glassman	yes

Upper Providence Twp. Reorganization Mtg.

January 6, 2020

Page | 8

Ms. Heupler yes

5-0

Motion Carried

Appointment of Tax Collection Agency

Mr. Akarsoy made a Motion, seconded by Mr. Wilson, to appoint Barsz, Gowie, Amon, & Fultz LLC as tax collection agency for township taxes for 2020.

Mr. Akarsoy yes

Mr. Wilson yes

Mr. Else yes

Ms. Glassman yes

Ms. Heupler yes

5-0

Motion Carried

Unfinished Business

Tax Levy 2020 Ordinance

Mr. Akarsoy made a Motion, seconded by Ms. Heupler, to adopt Ordinance 523 establishing the 2020 Tax Levy at a rate of 4.235 mills.

Mr. Else questioned whether they can adjust the levy up or down if it was voted on tonight. It would not be able to go any higher. If it was not adopted tonight it would have to be re-advertised and would jeopardize the Townships ability to operate.

Mr. Akarsoy yes

Mr. Wilson yes

Mr. Else yes

Ms. Glassman yes

Ms. Heupler yes

5-0

Motion Carried

Adjournment

Ms. Glassman made a Motion to adjourn, seconded by Mr. Else and approved by unanimous voice vote at 8:52 p.m.

Gregory C. Lebold
Township Secretary

Beth Glassman
Chairperson