

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
935 N PROVIDENCE ROAD, MEDIA, PA 19063**

June 25, 2020

TO: All Board Members of the Sewer Authority  
James P. Kelly, Engineer  
Robert L. Pinto, Solicitor

I am enclosing a copy of the minutes taken at the meeting of March 11, 2020. Please read these minutes and present any errors or omissions at the next meeting to be held on July 8, 2020.

**THE AGENDA FOR THE JULY 8, 2020 MEETING:**

1. Public Comment- Lucien Calhoun Discussion regarding a Resolution of the Upper Providence Township Sewer Authority approving and ratifying the Conversion of Sewer Revenue Notes 2009 Series and 2012 Series.
2. Approval of the minutes for the meeting of March 11, 2020
3. Motion to ratify the payment of the items listed on the Voucher List for April 8, 2020
4. Motion to ratify the payment of the items listed on the Voucher List for May 13, 2020
5. Motion to ratify the payment of the items listed on the Voucher List for June 10, 2020
6. Approval of the expense voucher for July 8, 2020
7. Reports of Officers Michael Byrne, Chairman  
Matthew B. Hayes, Vice Chairman  
Kevin Matson, Secretary  
Robert Powell, Treasurer
8. Operations Manager Report
9. Reports of Committees Committees did not meet due to the declaration of a National Emergency regarding the **COVID-19 PANDEMIC**

10. Reports of Consultants

- a Engineer.
- b Solicitor

11. Motions and Resolutions

A Resolution Ratifying and Approving the Conversion of all or a Portion of the Guaranteed Sewer Revenue Notes, 2009 Series and Guaranteed Sewer Revenue Notes, 2012 Series to a Loan Fixed Rate, The Acceleration of Principal Repayments to provide more level annual debt service payments, and the repeal of any inconsistent resolutions.

12. Miscellaneous Business

13. Adjournment

From: Patricia Hall, Office Manager

Copy To: All Members of Township Council  
Gregory C. Lebold, Township Manager  
Carl Ewald, Esq. Township Solicitor