

December 31, 2019

TO: All Board Members of the Sewer Authority  
James P. Kelly, Engineer  
Robert L. Pinto, solicitor

I am enclosing a copy of the minutes taken at the meeting held on December 11, 2019. Please read these minutes and present any errors or omissions at the next meeting to be held on January 8, 2020.

**THE AGENDA FOR THE JANUARY 8, 2020 MEETING:**

1. Election of Officers
2. Appointment of Committees
3. Appointment of Consultants
4. Public Comment
5. Approval of the minutes for the meeting of December 11, 2019
6. Approval of the expense voucher for January 8, 2020
7. Reports of Officers
8. Operations Manager Report
9. Report of Committees      Engineering Committee Report  
   Finance Committee Report  
   Personnel and Administration Report
10. Report of Consultants
  - a. Engineer
  - b. Solicitor
11. Motions and Resolutions
12. Miscellaneous Business

13. Adjournment

From: Patricia Hall  
Office Manager

Copy To: All Members of Township Council  
Upper Providence Township Solicitor  
Gregory C. Lebold, Township Manager